



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		<b>RAMKRISHNA MAHAVIDYALAYA</b>
Name of the head of the Institution		<b>Dr. Debabrata Goswami</b>
Designation		<b>Principal</b>
Does the Institution function from own campus		<b>Yes</b>
Phone no/Alternate Phone no.		<b>03824295005</b>
Mobile no.		<b>9485008471</b>
Registered Email		<b>rkmahavidyalayakls@gmail.com</b>
Alternate Email		<b>principal@rkmkls.ac.in</b>
Address		<b>Ramkrishna Mahavidyalaya, P.O- Kailashahar, Tripura (U)</b>
City/Town		<b>Kailashahar</b>
State/UT		<b>Tripura</b>
Pincode		<b>799277</b>

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Smt. Soma Dutta			
Phone no/Alternate Phone no.		03824295005			
Mobile no.		9436132651			
Registered Email		rkmahavidyalayakls@gmail.com			
Alternate Email		principal@rkmkls.ac.in			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://rkmkls.ac.in/files/4.RKM_AOAR_2017-18_1629907894.pdf">https://rkmkls.ac.in/files/4.RKM_AOAR_2017-18_1629907894.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://rkmkls.ac.in/files/5.%20Academic%20Calender_2018-19_1629656659.pdf">https://rkmkls.ac.in/files/5.%20Academic%20Calender_2018-19_1629656659.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	67.60	2004	16-Sep-2004	15-Sep-2009
2	C	1.89	2015	01-May-2015	30-Apr-2019
<b>6. Date of Establishment of IQAC</b>			19-Jul-2010		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
<a href="#">View File</a>				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	17-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college uploads all necessary notifications and notices on the college website for easy communication from time to time. The admission process and its related notices and list of selected and waiting lists are uploaded to the website. The examination (internal and university) related notices are uploaded to the website. The list of students appearing for the university exam is sent to the university through an online platform. The stipend section uploads the eligible beneficiary details on the website for further queries. The list of eligible student's credentials is verified by the stipend section in online mode and sent to the concerned Government bodies. The AISHE data regarding Institutions is uploaded to the website. All the academic and administrative notices are disseminated through online platforms to the faculties. The communication from the Directorate of Higher Education and Institution is performed through an online platform. The teachers and Students exchange their thoughts and views through online platform groups at the departmental level. Teachers also share study materials through the online platform for easy access.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ramkrishna Mahavidyalaya College is affiliated with Tripura University which is a Central University. College follows the curriculum as per the norms laid down by Tripura University. The curriculum is planned and implemented keeping in mind that it serves the betterment of the students, society, and the goals set by the college. Every year an academic calendar is prepared as per the academic schedule of Tripura University. Each department is asked to prepare its own departmental schedules and maintain the proper records strictly. Accordingly, action plans are prepared by the respective Departments and a structured plan is submitted to the college head formally. Departmental shortcomings (if any) are discussed and sorted out at the earliest and the requirements of each and every department are met out on due time in order to achieve the goals set by the institution. Respective departments prepare their own set of goals as per the curriculum and adopt the best-suited teaching methods for the students. Faculty members are sent to attend faculty development programmes in different parts of the country in this regard from time to time. Information and Communication Technology (ICT) is adopted at different levels to inform and interact with the students and the public at large. Steps are also taken to take at least 1 class per week through ICT by all departments. Importance is given more on continuous interaction with the students and proper guidance to them from time to time. Syllabus-related information or study-related notes, question papers, and assignments are uploaded through the college website and departmentally. Continuous evaluation process through project works, assignments, internal evaluation, and interaction with the students is followed. These are followed with the remedial classes for the students who are found to fall behind due to various reasons. Feedbacks from the concerned stakeholders are taken for self-evaluation. The feedbacks are taken positively and the shortcomings found are tried to be met professionally. Students are informed of their progress from time to time. Answer Scripts of their internal examinations are shown to them and assigned works submitted by them are discussed in order to mark further improvements in them. All records pertaining to students and intuition are duly maintained and registered for reference and the planning in future. Students are involved in the project works under various departments for a semester under the guidance of assigned teachers. Association and interaction with the college Alumni are rejuvenated on a regular basis both formally and informally. For the smooth function and implementation of the curriculum, expansion of the college's physical infrastructure for science departments is under progress. A separate proper smart class for the college was envisioned and started.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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Nil	Nil	Nil
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The institution collects feedbacks for its self-evaluation from the concerned stakeholders from time to time in a prescribed format prepared by IQAC. The feedbacks are received on positive notes and is worked upon with good faith thereon. Each feedback is recorded and tabulated according to its category. This helps us to identify and work on our weaknesses in a more appropriate manner. On the basis of feedback received, a proper report is prepared and submitted to the head of the institution. After the review of the report by the principal, the report is discussed with the HOD's and the faculty members, of the institution. The report is sincerely discussed and from there on the weaknesses or suggestions pointed out through the feedbacks are tried to be met with utmost sincerity. It is worked upon in two-prong ways, one centrally, and second department-wise. The record of the progress made on the discussed issue is properly maintained and submitted to the head of the institution accordingly. It is done departmentally and by the Convenors authorized to oversee the work and progress of the discussed issues.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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No Data Entered/Not Applicable !!!

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2133	Nil	59	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A students' mentoring committee is formed in the college which included all the HODs and faculty as its members. The aim of the committee is to improve the academic performance of the students and to enhance the bonding between teachers and students. Emphasis is given to the students who lagged behind in their normal activities due to various reasons. Mentoring of the students in the institution is done at a departmental level.

Counseling of the students is done on an individual level by the HOD's and the faculty members of the respective departments. The institution organizes various literal and cultural programmes department-wise and centrally from time to time. Those activities include speech and debate competitions, college magazine writings, Department wall magazines, sports activities, and cultural activities held from time to time. Students are encouraged to participate in those departmental and college activities to hone their skills and learn new qualities. This has encouraged students to take part not only in college-level programs and competitions but also in state and national level programs too. They are also encouraged to participate actively in the NSS and NCC units' activities of the institution. Focus is made to increase the pass percentage of the college through remedial classes. Students are encouraged to take part in competitive exams and to communicate with the teachers to seek their guidance for their careers as and when required. Records of the previous students are maintained as much as possible. Their help and cooperation are sought by the department whenever needed in order to help the students for career guidance. When required parents of the students are informed and consulted for the betterment of the students who are found to fall behind in academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2133	59	1 : 36

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
49	39	10	Nil	19

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ramkrishna Mahavidyalaya is an affiliated college of Tripura University (A Central University). Therefore, Internal Evaluation is done as per guidelines of Tripura University. Through prospectus and arranging some induction program at the beginning of the semester students are acknowledged about the system of evaluation during the course of study. The internal examination management system and evaluation procedures are designed and monitored by the following bodies and committees • Controller of examinations, Tripura University • College Academic Committee • IQAC • Examination Committee of the college Teachers' Council During the six months of the semester maximum of two internal examinations are taken in MCQ as well as descriptive mode. Marks of which are added as 20 of the total marks of the final semester examination. Moreover, some sort of oral and written class tests are taken in regular intervals for continuous and comprehensive evaluation. Students' seating arrangement for internal and semester and final examinations was done more scientifically by allotting serial numbers only on the benches. As a result, they can easily find out their seats during the examination. Data of students' evaluation was computerized by some of the departments in a satisfactory manner so that any time it can be accessed easily as a ready reference. The college examination committee was able to keep student data computerized which in turn helped to organize internal and semester and final examinations. Special importance was given to the viva voice of the final semester students in connection with their project papers. Final semester students are assigned a project paper. Which helps them to understand the process and steps of preparing a full-fledged research paper. The college examination committee was able to keep student data computerized which in turn helped to organize internal and semester and final examinations. The respective teachers of the individual departments are communicated with the parents regarding internal evaluation outcomes for their future improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The admission for 1st semester major and the general programme starts from the second week of July. The odd semester (1st, 3rd, and 5th) duration lasts from July to December. The first and second sessional examination is held as suggested in the academic calendar. The semester-end final exam is held in December while the results are published in January. The even semesters (2nd,



4th and 6th ) duration is from January to June. The first, as well as the second sessional examinations, are held in accordance with the academic calendar. Sometimes we have to take one sessional examination in each Semester depending on the number of classes actually held and the extent of the syllabus practically covered. In the case of even semesters, the final semester examination is held in June and the results are published in July. The exact date for the sessional Examination is finalized by the examination committee under the Teachers' Council. The date of the final examination and the Schedule is published by the Controller of Examination, University of Tripura. All other important dates related to holidays, vacations, cultural programs are mentioned in the academic calendar as provisional.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[https://docs.google.com/spreadsheets/d/1m0HhBj-Got3BKTjxuQVnkCZ\\_Jmupu-1S/edit#gid=611590294](https://docs.google.com/spreadsheets/d/1m0HhBj-Got3BKTjxuQVnkCZ_Jmupu-1S/edit#gid=611590294)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://rkmkls.ac.in/files/4.%20Student%20Satisfactory%20Survey%20%20analysis%20%202018-19\\_1629826315.pdf](https://rkmkls.ac.in/files/4.%20Student%20Satisfactory%20Survey%20%20analysis%20%202018-19_1629826315.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A Lecture on Intellectual Property Rights	IQAC, Ramkrishna Mahavidyalaya	15/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6.24	6.23

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2021

##### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	101	11	0	0	47	9	17	10	17
Added	0	0	0	0	0	0	0	0	0
Total	101	11	0	0	47	9	17	10	17

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.96	4.95	2.16	2.11

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Ramkrishna Mahavidyalaya College works in the nature and process of Government policies under the overseer of the Department of Higher Education, Govt. of Tripura. The designated Principal by virtue of post is the custodian and supervision the total administration process. The principal with the support and help of staff, involving both teaching and non-teaching staff executes and plans the total administration process. There are several Committees formed and for which convener and In-charge are being assigned and given tasks. The Principal carries out decisions and planning through the Teacher's Council meeting, Academic Committee, and Student's Union Council, etc. The Biometric system of attendance was introduced to keep the regularity of the working staff both teaching and Non-teaching. The Departmental heads also act as stakeholders to the Principal governance and are actively involved in maintaining the respective Departments. The Principal along with the decision of the Purchasing Committee and RUSA coordinator executes the fund as allocated by the Higher Education Department, Government of Tripura. Civil Maintenance: The 'College Development Committee headed by the Convener holds the primary tasks for looking after the maintenance of College premises and buildings. The committee looks after the beautification part of the College, designing fences and creating gardens in the premises. This committee is also responsible for the overall maintenance of College premises like cleanliness, providing safe drinking water and other security measures, etc of the College. Security and Issues: The serious grievances issue and problems of the College are being solved with the help and support of SDM of the District, Municipal Council, PWD, and Police Department. The assigned Gatekeeper and guards take care of the College Campus. The internal electric division of PWD maintains electrical facilities in the college as and when required. The prospect of arranging a security guard was in the proposal from the College Academic Committee. Maintenance of Laboratory Equipments: The respective Departmental heads along with lab assistant looks after the laboratory equipment and machinery. Maintenance of IT Infrastructure: The IT department of the College looks after the overall maintenance of computers and internet connectivity, and procurement of hardware, software, and related equipment. The College website is designed and maintained by the IT department. Library Maintenance: The Librarian along with the sorter and supporting staff takes the overall responsibility for the maintenance of the books. The library committee headed by the teaching faculty guides the Librarian about the needs and purchase of books. The prospect for making the 'library automation' was under the prime planning of the College. Maintenance of Sports Accessories: The Department of Physical Education faculty staff looks after the timely utilization of Gym center and its maintenance of sports accessories of the College.

[https://rkmkls.ac.in/files/5.%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%2018-19\\_1629826164.pdf](https://rkmkls.ac.in/files/5.%20Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%2018-19_1629826164.pdf)

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	3	4

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>No Data Entered/Not Applicable !!!</b>					

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

From the 2018-2019 session there is no students union election held in the college and hence there is no students union council at any colleges in the state. But the volunteers and senior students are continuing their participation in the college activities. Our students participate actively in the functioning of the college. The volunteers and senior students perform different academic and administrative activities like- admission, registration, and examination form fill up, induction is according to norms and directives of the DHE and college. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing, and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems if any and have free access to the Principal. Our students actively participate in cultural activities by promoting our customs and traditions. Students also take an active part in conducting Days like Traditional Day, Teacher's Day, and Farewell functions and also take the responsibility of maintaining discipline on the Campus. N.S. S is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the year-long activities of N.S. S including the fieldwork and survey conducted during the camp. Students also show a lot of enthusiastic support in innovative practices and best practices of the college, which include participation in activities related to gender consciousness, gender equity, etc.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Ramkrishna Mahavidyalaya has a registered Alumni Association with registration number 7785 of 31/01/2018. The total enrolled number of Alumni is 44. The office of the Alumni is comprised of President, Vice-President, Secretary, Jt.

Secretary, Organising Secretary, Treasurer, and Principal as ex-officio convener of the Alumni Association. The prime aims and objectives of the alumni association of Ramkrishna Mahavidyalaya are to render valuable advice, the suggestion to the college authority for the smooth running of all activities of college especially for the upliftment of academic and extra-curricular activities. On the other hand, the R.K.M authority may seek advice and suggestion for an unsolved problem for the smooth running of Ramkrishna Mahavidyalaya. The other motto of this alumni association is to maintain a good relationship between the past and the present of Ramkrishna Mahavidyalaya.

5.4.2 – No. of enrolled Alumni:

44

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

On 20.01.2019, the Annual General Meeting of the Alumni Association was held. In this meeting, a decision has been taken to clean the college wetland (backside of the campus) for the purpose of the college and the local community as so many people are dependent on this wetland. Accordingly, the Association did the cleaning of the wetland on 03.02.2019. In this meeting, Alumni Association also discussed the speedy construction of the college Science building near the Water Resource Department and advises the college authority to talk with higher authorities regarding this matter. Feedback was also collected from Alumni Association in the Annual General Meeting.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Ramkrishna Mahavidyalaya is a Government Institution and follows Government directives in forming various committees and cells. The college has a well-planned mechanism to decentralize the activities from diverse corners. The Authority disseminates all the academic and operational works and responsibilities to different sub-committees for the smooth functioning of the college. The committees follow a common functioning system for the implementation of activities. The teachers' council is a general body of the college where all the activities are discussed for further action and meets in regular intervals. The Academic committee functions on college academic aspects and advises the authority on academic issues which arise from time to time. The admission committee is accountable for the smooth conducting of the admission process which is formed before the admission process starts. The examination committee is entrusted to implement all examination-related activities starting from internal assessment to University examination. College Development Committee has a key role to play i.e. infrastructure augmentation and maintenance is done through it. The college has a purchase committee that is entrusted to function while purchasing the goods from vendors and the Library committee looks after the library issues and fixes them by addressing the issues to Authority. Committee for Games and Sports are accountable for activities related to games and sports in the institution as well as sending teams/ individuals in other institutions. The committee for drama, literature, and cultural activities and Magazine and social entertainment committee is functioned with the help of teachers and students' council on magazine publication, organizing cultural activities, etc. The grievance redressal cell is entrusted to solve students' grievances at the earliest. Anti Sexual



Harassment Cell is accountable for any issues related to sexual harassment on campus. Anti Ragging cell follows guidelines of the UGC and acts accordingly to mitigate the issues related to Ragging on the campus. The Equal Opportunity cell is entrusted to disseminate the knowledge of gender equality and other related issues. NSS regular activities are done by NSS Volunteers and Programme Officer. NCC parade and regular activities are done through NCC Programme Officer. The College Discipline committee is accountable for maintaining the discipline in the campus and may take disciplinary action by consulting with the college Authority. The college has a Career and Counselling committee which helps the students in choosing their career for the future. The college has a UGC committee which deals with funding and research activities of faculties. The college has a student coordination committee that deals with the Students' council and faculties for college development. The girls and Boys room committee is dealing with the facilities and issues related to the Girls and Boys common room. IQAC and NAAC Steering committee is accountable for NAAC related works. The college has a RUSA committee that is entrusted to utilize the RUSA fund for college development with the help of the CDC. The planning committee prepares the perspective plan for college development. The college seminars and other departmental activities are looked after by respective departments and committees.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The syllabus and curriculum of Tripura University is followed by the college. Hence, no separate internal curriculum is designed by the college.
Teaching and Learning	<ul style="list-style-type: none"> <li>• At the beginning of each academic session, class routine is prepared separately for Physical Sc., Bio Sc., Arts and Commerce streams.</li> <li>• The HOD of each department divides the syllabus amongst the departmental faculty members and prepares a plan for timely completion of the syllabus.</li> <li>• Class tests are conducted to judge the level of understanding of the students.</li> <li>• Remedial classes are occasionally taken for weaker section of students.</li> <li>• Smart Class Room and LCD projector is used by many department.</li> <li>• Students' induction programmes are also organized to make the students aware about University Examination System.</li> <li>• Field study and study tour are conducted by the Social Science and Science department as prescribed by the University.</li> <li>• IGNOU Study Center and Distance Education Center are functional in the college.</li> </ul>
Examination and Evaluation	<ul style="list-style-type: none"> <li>• As per guidelines of Tripura University, two sessional examinations for each semester are conducted by each</li> </ul>

department of the college. It includes both theoretical and practical exam. Theoretical examinations are conducted in pen-paper method. • At the end of each semester, Tripura University conducts Semester End Examination. • Faculty members get deployed for setting question papers and central evaluation of answer scripts of Semester End Examinations conducted by Tripura University.

Research and Development

- Few faculty members have MRP and others are encouraged to undertake MRP.
- Infrastructural support such as library, laboratory and reprographic facilities are provided in the college.
- Institutional support is provided in the autonomy of the principal investigator.
- Internet facilities are ensured for carrying out research work.
- Teachers are sensitized to submit seminar/workshop proposals.
- Science forum takes active initiation for organizing popular lectures on various issues from different departments.

Library, ICT and Physical Infrastructure / Instrumentation

- Library is equipped with book shelves, computer, Internet facility and photocopier.
- Toilet facility and separate reading space for teachers and students are available in the library.
- Text books and reference books are purchased for the students as and when fund is available.
- College has separate academic blocks for Science, Arts and Commerce streams. There exists a separate Administrative Block.
- Two well-equipped computer labs with internet facility are functional in the college.
- A Smart Class Room has been set up in the college.
- There is a common room for girls' students with good sitting arrangement, amusement and water facility.
- College has a large stadium for games and sports.
- Hostel facility is available for the students of Religious Minority group.
- A community hall and an ICT enabled conference hall are there in the college.
- Type-IV and Type-III quarters are available for teaching and non-teaching staffs.
- Electric Generator facility is available in the college.
- Construction works of working women hostel, common Room for boys and canteen are progressing.
- College has a gym which is maintained by the department of Physical

	Education. • Construction work of new Sc Block is progressing.
Human Resource Management	<ul style="list-style-type: none"> <li>• Management of human resource is done in a democratic way.</li> <li>• Students' interests are looked after by the Teachers' Council.</li> <li>• In academicsphere, the Teachers' Council extends its helping hand to the authority in various aspects for smooth functioning of the institution.</li> <li>• Discipline Committee, Anti-rigging Cell, Grievance Redressal cell and Anti Sexual Harassment cell have been constituted for greater interests of the students and the college.</li> <li>• A core committee comprising of three senior faculty members helps and gives various suggestions to the principal for overall upgradation of the college.</li> <li>• Career Counselling cell is actively involved in guiding the students.</li> <li>• The NCC unit is very active in giving training to the cadets and organising various camps.</li> <li>• The NSS unit of the college actively participate in blood donation, disaster management and other social works.</li> <li>• Eco Club and Red Ribbon Club are also vibrant in the college.</li> </ul>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> <li>• The college is located in a remote part of the country and communication facility is not well developed. Hence collaboration with industry is not done till date.</li> <li>• Industrial visit of a tea processing unit in a nearby tea estate is done by different departments.</li> </ul>
Admission of Students	<ul style="list-style-type: none"> <li>• Admission of student is done as per the norms set by Tripura University.</li> <li>• Admission criteria and declaration are made by department of Higher Education of Tripura.</li> <li>• The process of admission is done on the basis of merits of the students and as per guidelines issued by the Department of Higher Education, Govt. of Tripura.</li> </ul>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college's Planning and Development Committee consisting of faculty members plans and executes the extension of the college and the expansion of the infrastructure of the different departments, considering the amounts of grants available. The committee keeps the records of these in computer.

<p style="text-align: center;">Administration</p>	<p>The college always makes great effort to achieve latest tools to run the functioning of the administration in an orderly manner. It has a Management Information System. Most of the administrative work of the college is performed online. The college website displays notices regarding admission and programs to be held, reports of current events, photos of different programs observed and organized by the students and teachers, job advertisements, quotations, etc. Most of the student information and Accounts documentation are maintained in digital form.</p>
<p style="text-align: center;">Finance and Accounts</p>	<p>The college maintains the records of, staff salaries, finance and accounts in the computers. The process of online of transfer of staff salaries is introduced. The college students get their scholarships online through their bank accounts. The college conducts regular audit of the yearly books of accounts for transparency in financial transactions. The administrative office keeps the Books of Accounts to support the process of auditing.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>The admission committee of the college regulates the admission process as per the guidelines of the Directorate of Higher Education. The college publishes the admission merit list of the applicants, preparing the list using computer software. It forms Help Desks to aid the applicants in filling up the admission forms and submitting the filled-up forms with the requisite fees.</p>
<p style="text-align: center;">Examination</p>	<p>The Examination Sub-committee of the college timely conducts Internal Sessional Examinations. Respective Departments keep the records of marks of Internal Sessional Examinations and upload them to the Tripura University web portal. The Examination Sub-committee also helps the students to fill up university examination forms with the help of ICT tools and keeps their records. The college provides Desktops and an Internet facility for keeping records and uploading marks.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Leave Travel Concession (LTC), Medical reimbursement scheme, Differently abled welfare scheme, Sterilization Scheme	Leave Travel Concession (LTC), Differently abled welfare scheme, Sterilization Scheme	Scholarship are provided to the students as per different Government bodies (State Central). Staipend Section of the institute look after this.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

•The records of finance and accounts are properly maintained by DDO and Accounts Section of the college. • Store and library verification is done at regular intervals by concerned committees. • Practical based departments maintain stock registers of laboratory equipment and chemicals and the same is verified by the Head of the Institution. • Each department maintains a registrar for departmental books which is monitored by the HODi/c. • External audit by A.G. is done every ten years. The last A.G. audit was done in 2009. • Department of Higher Education has conducted audits in January 2017 and January

2019. • Academic and administrative audits are conducted by IQAC every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	IQAC
Administrative	Nil	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institution does not have a parent-teacher Association, although parents and teachers interact informally at the departmental level. There was a 'Parent-Teacher' meeting in the conference hall of Ramkrishna Mahavidyalaya formally in the academic session 2018-19. From the interaction of parents and teachers, it has come out with the following points for improvement: 1. The lacuna between the Teaching method and students' learning mechanism. 2. Students' future career possibilities. 3. Students' performance in the internal and final examination and further action for improvement. 4. Students' all-around character development imitative from both the end. 5. Teachers urge the parents to monitor their wards at home regarding studies. 6. Parents urge the Teachers regarding mentoring their wards on the campus as well as off-campus. 7. Parents are satisfied with the students' participation in co-curriculum activities and outreach programmes.

6.5.3 – Development programmes for support staff (at least three)

1. Talk on Office Management
2. workshop on Hands-on Training of Microsoft Office and Excel
3. Workshop on University Checklist Verification for University Examination

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Structured feedback collection system
2. Academic and Administrative Audit
3. Library Maintenance
4. Seminars and Awareness Programmes
5. Infrastructure augmentation and maintenance
6. Maintained Cleanliness and greenery of the campus

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Observance of World Discrimination Day	03/11/2018	03/11/2018	62	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>It is done through the participation of students in the seminars, workshops, tree plantation, cleaning drive, and celebration of various environment-related days. Students are also guided by the teachers to use minimal electricity and stop using unnecessary electric items inside the classroom as well as at home. Students are also instructed by the respective teachers (at the Departmental level) to switch off the electric properties of the classrooms and corridors before leaving the campus. Students participate in field visits/ field trips to understand the importance of the environment, anthropological interventions on the environment, and its sustainability for future generations. It is also done through soft skill studies like environmental studies (3rd Semester) and Disaster Management (6th Semester) papers at the institution level as all the semesters have compulsory Foundation course papers. Students are also made understand through field survey report preparation work and project work in the sixth semester.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nill
Provision for lift	No	Nill
Ramp/Rails	No	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

## 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Rules and Regulations	09/07/2018	Students are informed to follow the college rules and regulations strictly. If any student found disobeying the rules and regulations, then disciplinary action may take on that particular student.
Alumni Association	31/01/2018	As per Section 3 of Societies Registration Act, 1860

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Teaching and non-Teaching staff and students are advised to use electricity in an economic manner and assigned staff to look into this matter. 2. Seminars, workshops, lectures are organized by the college from time to time regarding the importance of environment and cleanliness. 3. In the student induction/ orientation programme, apart from student's rules and regulations, students are also asked to maintain the cleanliness and greenery of the campus. 4. NSS and NCC are working continuously to maintain the cleanliness and greenery of the campus. 5. Teachers also participated in the cleaning programmes organized by various depts. and at the college level. 6. E-waste generation of college are kept in a separate room in the campus and sealed the room. 7. Every year trees are planted in and around the college campus to make the campus green and also for a sufficient supply of O<sub>2</sub>. 8. The dead plants are substitute with new plants so that the greenery cycle is in a balanced state on the campus. 9. Posters and pamphlets are put on the notice board and area fixed for that purpose where the message is given to make the campus eco-friendly. 10. Teachers are advised to buy chemicals from various depts. in minimal quantity, so that department may avoid expiry and disposal. 11. The students are performed various eco-friendly activities to spread awareness. 12. The generation of waste is collected by college staff from various corners of the college and KMC collects those in a routine manner. 13. The teachers are requested to keep telling their students about the importance of an eco-



friendly environment on the campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Practice - I Academic Activities, Programmes and Research: The College authority continuously focuses on students' progression, evaluation, and teaching-learning processes. The authority keeps developing a sound environment for academic activities on the campus. Students are mentored at the departmental level by the concerned departmental students. Faculties encourage the students to do visit the library every day whenever gets time. Students of Ramkrishna Mahavidyalaya go for field trips organized by the respective department to experience reality. The students of Ramkrishna Mahavidyalaya continuously engaged in laboratory works to know more about the things which are framed in their respective syllabus. The students also do projects in the last semester of their programme individually. Students also do field work-study and prepare reports of that particular study. The 'Soil Testing Centre' of the Geography Department is running smoothly with its limited resources. The response from students is good in this regard. The college faculties are actively organized and participate in various academic lectures, seminars, workshops, and other related programmes and awareness programmes where students also participate. All these programmes and activities motivate the faculties and students to work further and more efficiently and help the students to develop scientific minds and understand the beauty of Science. The faculties of various departments are engaged in research projects funded by state and national agencies.

Practice - II Cultural and co-curricular activity: The cultural and co-curricular activities of this college play a significant role to develop the overall potentialities of the students. Students of this college come from diverse cultures and social backgrounds. Keeping in view the diverse cultural aspects, the college celebrates fresher's welcome programme, Milad, Kokborok day, Foundation day, college week, and other related cultural programmes. The Students of this institution actively participate in such programmes. Students of Ramkrishna Mahavidyalaya also participate in cultural programs organized by other organizations off-campus. Students also actively participate in sports activities to make them physically active and mentally sound. NSS and the NCC unit of Ramkrishna Mahavidyalaya actively participate in various activities. NSS volunteers and NCC cadets usually go for outreach programs. NSS volunteers donate blood individually or in camps organized by the Institution or other Institutions or other organizing bodies. The college Authority also planning to introduce rainwater harvesting and vermin-compost production center on the campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://rkmkls.ac.in/files/5.%20Best%20Practices\\_2018-19\\_1629828433.pdf](https://rkmkls.ac.in/files/5.%20Best%20Practices_2018-19_1629828433.pdf)

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission of the institute is man-making education and the vision is to give students the best form of education with the help of modern methods of teaching. The Institute has a smart classroom where students get the feel of learning through audio-visual equipment. The students are also encouraged for the field trips. The students overall development educationally, morally, and physiologically is the priority of the institute. The students are guided in the career they chose after completing graduation. They are encouraged to take up various competitive examinations. They are made aware of the benefits of

staying healthy and fit. The student community takes part in various plantation drives, cleaning drives, blood donation camps, etc organized by the college and other organizations. The teaching staff organizes various seminars, workshops, conferences where students and teachers get to know what is happening in the world. The teachers are encouraged to sharpen their knowledge by participating in orientation, refresher, faculty development programs. The teaching faculty are encouraged to undertake research activities.

Provide the weblink of the institution

[https://rkmkls.ac.in/files/5.%20INSTITUTIONAL%20DISTINCTIVENESS%202018-19\\_1629826615.pdf](https://rkmkls.ac.in/files/5.%20INSTITUTIONAL%20DISTINCTIVENESS%202018-19_1629826615.pdf)

### **8.Future Plans of Actions for Next Academic Year**

1. Organize seminar/ conferences/ workshops/ Other awareness programme
2. Academic and administrative audit
3. Students' orientation/ induction programme
4. Organize Staff empowerment programme
5. Library Automation
6. Feedback collection from concerned stakeholders
7. Maintenance of camp cleanliness through NSS and NCC
8. Start College Canteen