



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Ramkrishna Mahavidyalaya
• Name of the Head of the institution	Dr. Pinaki Pal
• Designation	Principal In-Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03824295005
• Mobile No:	9436582429
• Registered e-mail	rkmahavidyalayakls@gmail.com
• Alternate e-mail	principal@rkmkls.ac.in
• Address	Ramkrishna Mahavidyalaya, P.O: Kailashahar,
• City/Town	Kailashahar
• State/UT	Tripura
• Pin Code	799277
2.Institutional status	
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Tripura University				
• Name of the IQAC Coordinator	Dr. Sasanka Ghosh				
• Phone No.	03824295005				
• Alternate phone No.	8732054752				
• Mobile	8787842847				
• IQAC e-mail address	iqacrkm2021@gmail.com				
• Alternate e-mail address	sumandas@rkmkls.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.rkmkls.ac.in/files/AQAR_2019-20_1630418330.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rkmkls.ac.in/files/7_Academic_Calendar_2020_21_1642832773.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	67.60	2004	16/09/2004	15/09/2009
Cycle 2	C	1.89	2015	01/05/2015	30/04/2019
6.Date of Establishment of IQAC			19/07/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Ramkrishna Mahavidyalaya	RUSA	MHRD	2020 1 Year	1757311
Ramkrishna Mahavidyalaya	College Bio-tech Club	Department of Science and Technology	2021 1 Year	125000
Department of Philosophy	Project Grant	Indian Council of Philosophical Research	2019 2 Year	68000

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
IQAC has conducted Academic and Awareness programmes through online as well as offline mode	
IQAC conducted Academic and Administrative Audit	

IQAC performed staff empowerment programmes	
IQAC executed feedback and student satisfactory survey through online mode	
IQAC helped to carry out teaching-learning process through online-offline mode and also introduced wifi facility in the college library	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Organize online as well as offline webinars, talks, lectures, workshops, awareness programme, induction programme etc.	Sensitization program on 'Preparing for B.Sc. Physics Exam of Tripura University" held on 11.01.2021, training of Basics of B.Sc. Physics Laboratory" held on 20-01-2021, Departmental Quiz Program held on 26-02-2021, "How to write a good project?" for B.Sc. Physics 6th Sem Hons. held on 26-06-2021, International e-Conference on 'Advancement of Research in Physics & Teaching techniques During Pandemic Period' held during 10 - 11 JULY, 2021, Departmental online session on "Submission of assignments & preparing for online exam" for B.Sc. Physics students held on 28-08-2021, State Level webinar on
Academic and Administrative Audit	Academic and Administrative Audit initiated by IQAC
Introduced online feedback collection from concerned stakeholders and student satisfactory survey	initiative has already taken to collect feedback from concerned stakeholders and student satisfactory survey through online mode by IQAC
Staffs empowerment programme	Staff empowerment programmes has been initiated by IQAC

Upgradation and Automation work of Library	Upgradation and Automation work of Library has been initiated
NSS and NCC regular activities	NSS and NCC already started their regular activities by maintaining covid-19 SOPs
Offline and online teaching learning process	offline and online teaching learning process is continued as per Govt. order
Mentoring students in covid-19 pandemic period	Mentor-Mentee list has been published in the students notice board by the college authority and IQAC requested the teachers to mentor students at individual level
Online Parents Teachers Meeting	IQAC has taken initiative to conduct parents teachers meeting in online mode
Utilization of RUSA Fund for infrastructure augmentation and maintenance	Initiatives has already been taken to utilize RUSA fund for infrastructure augmentation and maintenance

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	274
File Description Data Template	Documents View File
2.Student	
2.1 Number of students during the year	2118
File Description Data Template	Documents View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	719
File Description Data Template	Documents View File
2.3 Number of outgoing/ final year students during the year	623
File Description Data Template	Documents View File
3.Academic	
3.1 Number of full time teachers during the year	45
File Description Data Template	Documents View File
3.2 Number of Sanctioned posts during the year	46
File Description Data Template	Documents View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	38
4.2 Total expenditure excluding salary during the year (INR in lakhs)	15.04
4.3 Total number of computers on campus for academic purposes	33

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Ramkrishna Mahavidyalaya being an affiliated college, the curriculum provided by Tripura University is adopted by the institution. Depending on that, the institution has developed structured and effective implementations of the curriculum with the following manner:

The academic calendar is prepared as per the Tripura University (TU) academic schedule and DHE Holiday list and requirements and suggestions made by the academic committee by consulting with various departments and committees.

HODs conduct regular meetings with their departmental colleagues to discuss their action plans and to arrive at possible outcomes in due time. Academic committee is continuously worked to improve teaching-learning processes.

Curriculum delivery involved in ICT based lectures, assignments, circulating question papers; syllabus, study materials to the students, continuous supervision, interaction, mentoring, project works, counseling, participative and collaborative learning processes are initiated; steps are taken to develop the reasoning and communication skill of the students. Teachers are engaged in curriculum design of TU, being members of the Board of Studies and other related committees.

Constructive feedbacks are taken from the students, parents and teachers to see whether learning outcomes are achieved or not. Based on their feedbacks, effective guidance is given to the needy learners that enable them to improve their lives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.tripurauniv.ac.in/Page/Studentsyllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year the academic calendar is prepared by Academic committee with the help of senior teachers of the college. The admission for all the semesters starts in the beginning of an academic year. There are two internal examinations in each semester followed by final university examination as per Tripura University routine. The exact date for internal Examination is finalized by the college examination committee and that of the final examination by the Controller of Examinations, Tripura University. The dates of examinations are subjected to change in case of emergent situations.

The college adheres to the academic calendar for conduction of continuous internal evaluation systems as per the guideline of Tripura University. The institute conducts two sessional examinations for each semester which are informed to the students well advanced in the academic calendar of the college and exact dates were given in the internal examination notices. After the examination is over, each faculty member evaluates the answer scripts. The doubts of the students are cleared. The final year students have Project paper and objective is to augment their critical thinking, analytical and collaborative learning skills. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.rkmkls.ac.in/files/7_Academic_Calendar_2020_21_1642832773.pdf

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender, environment and sustainability, human values and professional ethics based courses are there in the syllabus under Tripura University; included in Geography, Environmental studies, Human rights and Gender studies, education and philosophy subjects.

In Geography and Environmental Studies, students learn about ecology, natural resources conservation & sustainability, biodiversity, management of the environment, human population, social issues, etc. Human rights and Gender Studies involve the basic concept of human rights, classification of rights, humanitarian law, human rights movement in India, human rights of children, women and refugees. In Gender studies, stress is given on theoretical approaches from Liberals, Marxists and Radical perspectives, women's representation in the decision making process, gender, and economy. They also learn about dowry problem, female foeticide and infanticide, domestic violence. Students of Philosophy study about Indian ethics; gain knowledge of the Law of Karma, Ethics of voluntary and non-voluntary actions, moral judgments are also included in the subject. In education, moral values are directly or indirectly taught by the teachers. As a result, students develop professional and ethical attitudes. They grow up to be responsible citizens of the nation.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

475

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rkmkls.ac.in/web_page.php?page_id=feedback_others

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1410

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

279

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to this institution are from rural areas with vernacular medium. Teachers observe and indentify the slow and advanced learners by observing their performance and interaction in the classroom lectures. As slow learners are sometimes failed to understand the classroom lectures, are asked to read the topic which the teacher supposed to teach in the very next class to make out the gap which exist while understanding the topics taught in the classroom lectures. Slow learner students are also motivated in the classroom lectures by asking brainstorming questions to stimulate the interest in studies. Teachers are also taken remedial classes at the departmental level for slow learners and interested students and helped them by providing study materials, revision and clarify the doubts if any. The advanced learners are given assignments and homework for doing intensive studies and encourage them to perform well in the Internal as well as University examination. Advanced learners also motivate to take part in various activities like debates, quiz, and writing in the yearly college e-magazine 'Shri', in this way they express their creative ability. They are also advised to gather advanced and new knowledge from various sources by gone through books and internet.

File Description	Documents
Link for additional Information	http://www.rkmkls.ac.in/files/Remedial%20Classes%20for%20slow%20learners_1642605390.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2118	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers of various subjects adopt student centric methodologies in teaching by putting focus on their level of understanding. The centre of teaching is on application based methodology and real life examples as per the course designed by Tripura University. Besides teaching, faculties also uses classroom interaction, group discussion, individual and group assignments, organizing departmental seminars, quiz, field study and individual project work activities. The college mainly focuses on two-way teaching-learning process with problem solving methodologies.

The teachers of the college uphold the experimental learning method to enhance and develop the students' ability to acquire knowledge through individual experiments by performing practical based curriculum

In the participative learning method, students' actively participate in the learning process by means of seminars, group discussion, cleaning drive, quiz, cultural events, management of programmes, field study, assignments, case study, project work etc.

In problem solving methodologies, students are encouraged to develop and enrich their ability to solve problems through creativity, critical thinking, concepts, decision making ability, event management, reasoning aptitude, application based methodology etc.

The college also provides outreach activities through NSS and NCC for the students to develop leadership quality, zeal to work for society voluntarily, cultural events, awareness programmes etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/agar/17651/17651_17_34.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools and resources available in the college are Laptop, Computer, Projector, Projector screen, PA system, LCD Projector, wi-fi, LAN, Printer, Scanner, Audio-Visual Equipments, 300 MBPS FTTH LAN connections from BSNL, Smart board etc. Many departments are utilizing these ICT enabled resources and others took initiatives to use these resources. The college has its own G-suite ids to run online teaching-learning process uninterrupted, student oriented and proactive. The faculties use PPTs, videos, e-materials, e-books and other study materials in e-format so that it may reach the students without delay. Moreover, the college library is wifi enabled for all staffs and students so that they can access e-resources with the help of teachers. The faculties also share the website links for various academic videos, e-shoudhganga, free e-journals etc. for the betterment of students by using ICT tools to upgrade the learning experience of students in easy way. The faculties have e-content and case studies developed by themselves which they share with the students and staffs for easy understanding.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources_1642779592.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

385

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is a transparent and accountable mechanism that strictly adheres to Tripura University examination rules and regulations. An internal assessment is conducted twice in a semester comprising of 10 marks in each assessment. The assessment includes both descriptive and objective questions. The students are informed about the internal assessment examination well in advance, and the faculties discuss the question patterns and provide study materials or clarify any doubts or queries.

Following the written assessment, faculty members discuss the students' strengths and weaknesses and provide feedback accordingly. The answer scripts are shown to the students so that they can analyze their performance, and if any students fail to secure the minimum pass marks, they are allowed to re-appear the test in order to improve their marks. Furthermore, if some students fail to appear in the test, they are only permitted to re-appear if they have a valid reason, with the consent of their parents or with the permission of the Principal.

According to the Tripura University Guidelines, students sixth semester are required to complete a project work worth 100 marks. Students are allowed to select a topic of interest based on their subject.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.rkmkls.ac.in/files/Project%20Paper%20Guidelines-TU_1642604881.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Being a higher education institution, our goal is to make every effort to ensure transparency in all activities, particularly those involving the students, at various stages. The college handles examination-related grievances in a transparent, efficient, and timely manner. The following steps have been taken to address internal examination-related grievances:

- Internal Assessments are primarily conducted in accordance with the Examination Committee's decision and Tripura University Examination guidelines.
- The Examination Committee prepares and communicates the examination schedule to the students in advance.
- Internal examination-related student grievances are addressed at the college level. The evaluated answer scripts are provided to concerned students by the relevant faculty members to check about the pattern of optimal answers.
- If there is a tabulation error in the assessment, the examiner will make the necessary corrections, and do the needful.
- If the students are still dissatisfied with the evaluation of their answer scripts by the relevant teacher, the matter is brought to the attention of the Department Head. The HoD then attempts to address the grievance and, if necessary, consults with the Principal via Academic and Examination Committee.
- Grievances regarding University examinations are forwarded to Tripura University and monitored.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.rkmkls.ac.in/files/Transparent%20mechanism%20for%20Grievance%20Redressal_2021_1642605819.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The courses are structured by the Tripura University in such a way that after completion of each and every semester, students get enormous knowledge about their respective subjects. The college has clearly defined the programme and course outcomes which is easily available in the college website. These outcomes have been placed by taking into consideration of the diversity of population in the state. After commencement of academic year, in the initial classes, respective faculties are verbally communicated about the programme and course outcomes in the classroom lectures.

The college also put emphasis on universal learning outcomes such as communication skills, problem solving techniques, critical thinking, reasoning, life skills, creativity and innovative ideas along with human values. Students are continuously encouraged to develop these

skills through participatory learning methods by means of group discussion, departmental seminars, event management, and co-curriculum and extra-curriculum activities. The individual faculty members are delivered their lectures as per syllabus and teaching plan prepared and are responsible for any kind of clarification of doubts regarding programme and course outcomes. The best way to judge the program and course outcome of the institution is feedback system which helps the institution to enhance the quality outcomes for the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rkmkls.ac.in/files/Programme%20and%20Course%20Outcome-RKM 2019-2020 1630332521.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme and course outcomes are appropriately assess by the institution. The college follows the student's feedback system and student satisfactory survey while dealing with assessment of teaching-learning process on regular interval. The students are provided with feedback forms and asked to fill it up which provides insight to the teaching-learning drawbacks, limitations, constrains and merits to the faculty members and departments. The teachers are regularly track student feedback related to curriculum objectives and learning process and work continuously to achieve the milestone of excellence. The college has grievance redressal cell where students can write about their problems and issues facing in the college time which is monitored the cell at regular interval. The college has placement cell which is engaged and continuously work for student's better career opportunities and placement in various areas. The cell organized awareness programmes and other related programmes regarding career of students in various fields. As programme outcomes, the departments organize get together cum felicitation programme for recent passed out students to motivate present students by sharing their experience. In course outcomes, the individual departments identify the advanced and slow learners; take initiatives by introducing quality measures to improve the students' quality further.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rkmkls.ac.in/files/Programme%20and%20Course%20Outcome-RKM_2019-2020_1630332521.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.rkmkls.ac.in/index.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.rkmkls.ac.in/files/Student%20Satisfaction%20Survey_2020-21_1642216711.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.93

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://icpr.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

36

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Ramkrishna Mahavidyalaya has active NSS and NCC units which are continuously carried out awareness and sensitization programmes and events in the college as well as its adopted village and neighborhood. The NSS and NCC units perform their extension activities and other related works as per the advice by college authority and resources available with them. The activities organized by NSS and NCC units on burning social issues where students are asked to attend and sensitize them on that which helps the students to enrich their knowledge to build character and personality as well as contribute in nation building. These extension activities help the students to gain knowledge about reality and difficulties faced in the field and also learn about management. The NSS and NCC units attend various camps organized by competent authority where they learn so many things as per camp structured activities. In the covid-19 period, NSS and NCC units

help the local administration through various means like awareness about covid-19 among people and motivate people to take vaccine, help in the vaccination process at the grassroots level as per requirements. NSS unit also arrange an covid-19 vaccination camp in the adopted village.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/files/NSS%20&%20NCC%20Activities 2020-21%20n 1642428521.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1263

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ramakrishna Mahavidyalaya has gone through several phases of development over time. During these processes, the Institution has accumulated and gathered enough infrastructures and physical facilities, as and when required for teaching - learning process. However, it is to state that the measurement of adequate infrastructure of the College is temporal in nature and not static. The classrooms available for various subjects are insufficient for teaching-learning process but will be easily managed once science departments shifted to 'New Science Block'. There is one 'equipped smart classroom ', 'Conference Hall' and 'Sukanta Hall' for holding awareness programs and others. The laboratories of science streams are quite equipped. There are no dearth of equipments and accessories as per requirements of the syllabus and students. However, some of the laboratories equipments have become obsolete which is liable for replacing. The Institute has considerable computers, but some have become obsolete and malfunctioning. Most of the Departments are allotted with computers and printers for official and academic purposes. The college has enough physical facilities like playground, gym, library, pond etc. The College learns to tactfully handle with the minimum infrastructure and physical facilities available without much hindrance and smoothly conduct the teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure_1642956747.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college strongly believes in co-curricular activities so that students can grow in all areas while keeping up with the modern educational system. As a result, this institution has a Cultural Committee that oversees the various cultural activities to be performed starting from College Foundation Day, Fresher's Welcome, Teachers' Day, organizing quizzes, publication of college e-magazine, celebrating national and international, commemorative events on campus etc. Almost all departments maintain a wall magazine in which students contribute their write-ups and drawings, which highlight their talents.

There is a Physical Education department at the college and department not only provides textbook knowledge of the subject, but also extracurricular knowledge such as officiating, coaching, leadership qualities, recreation, health and fitness etc. The department strives to create a safe and healthy environment for its students and faculties. Along with academic excellence, the college administration places an emphasis on sports - both indoor games like carrom, chess, ludo, Table Tennis etc. and outdoor games like volleyball, football, and cricket. The game facilities are being raised to a satisfactory level for students and are under the strict supervision of Physical Education department for achieving all-round development, primarily from the perspective of mind and body of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure_1642956747.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources_1642779592.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

6.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of Ramkrishna Mahavidyalaya has e-Granthalaya i.e. Ver.4.0 is a 'Cloud Ready Application' and provides a Web-based solution for cluster of libraries. The ICT solution is well compliance with International standards prevalent in Libraries with use of latest ICT technology and Cloud hosting. e-Granthalaya 4.0 uses PostgreSQL - an Open Source DBMS as back-end database solution and is made available in NIC to the Libraries. The library of

Ramkrishna Mahavidyalaya is partially automated with near about 8000 books in the year 2021. The library is also wifi enabled and free access for students and staffs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rkmkls.ac.in/files/Library%20Infrastructure%20facilities RKM 2021 1643009762 .pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

IT Infrastructure is of prime importance for delivering best teaching-learning, academic and administrative functioning. Our institute in keeping pace with modern demands continuously upgrades the IT infrastructure facilities which help caters to different stakeholders of the college. There is a general computer lab with adequate number of desktop computers for students and faculty use. College has one ICT enabled smart class room and conference hall for teaching and other academic activities. Few departments are using ICT enabled facilitated to run teaching-learning process smoothly. College has two small departmental computer laboratories with desktop and internet connectivity of mathematics and physics department for computer programming practical classes. The college library is enabled with wifi for all stakeholders. College upgraded internet connectivity with 300MBPS BSNL FTTH unlimited plan for better bandwidth and network speed. All the offices, various sections and academic building were properly connected with LAN and fiber connectivity with it infrastructure. Procurement and maintenance of IT related items are done on regular basis. Restricted wifi is also provided in DDO & Exam room for staff use. Principal Office is also equipped with wifi facility. Due to wear and tear many hardware became obsolete which were upgraded and few were not usable.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources_1642779592.pdf

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.62

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Ramkrishna Mahavidyalaya works in the nature and process of Government policies under the supervision of Department of Higher Education, Govt. of Tripura. The designated Principal by virtue of post is the custodian. The principal with the support and help from various committees executes and plan the total administration

process.

The respective Departmental heads along with lab assistant looks after the laboratory equipments and machineries.

The IT department of the College looks after the overall maintenance of computers and internet connectivity, and procurement of hardware, software and related equipments. The College website is maintained by IT department.

The Library Assistant along with sorter and supporting staffs takes the overall responsibility of maintenance of the books and library committee guides the Library Assistant on this.

The Department of Physical Education faculty staffs looks after the timely utilization of Gym center and its maintenance with the help of games and sports committee.

The classrooms cleanliness and feasibility is maintained by the sweeping staffs and physical infrastructure of the college is maintained by the College Development Committee.

The college has committees and cells to address the student's grievances on various issues and provide every possible and available facility to support students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure_1642956747.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

866

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	http://www.rkmkls.ac.in/files/Capacity%20Building%20and%20Skill%20Enhancement%20Initiatives_1642779603.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

245

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

49

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

127

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

From 2018-2019 session student's council election is not held and do not form any student's council in the colleges. But students' representatives are continuing their participation in college activities through various means.

Our students participate actively in the functioning of the college like Placement Cell, Blood Donation Cell. The students actively cooperate in different academic and administrative activities like-admission, registration and examination form fill up, according to the norms and directives of the DHE and college. Students'

representatives disseminate information from College administration and other committees to all students and also assist in college overall development. They assist the teachers in planning, organizing and executing various activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal. Our students actively participate in sports and cultural activities by promoting our customs and traditions. Students' representatives help to maintain discipline on the Campus. N.S.S and NCC units enhance the social and interpersonal skills of the students. In the corona pandemic situation, the students of our college distributed mask, sanitizer, copy, pen and food packets to the under privileged people who are badly affected in Corona-19 pandemic.

File Description	Documents
Paste link for additional information	https://www.rkmkls.ac.in/files/Student%20Representative_1643007066.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On 01.09.2021, the Annual General meeting of Alumni Association was held. In this meeting a decision has taken to clean the College wetland and its surroundings. Accordingly the Association did the work on 06.09.2021. In this meeting, Alumni Association also put emphasis to start the college canteen as early as possible for the betterment of students' and staffs of this college. Alumni also urge to continue offline and online teaching learning process like previous year. Alumni extended their helping hands by providing dustbins to college. Alumni also put notice about the cleanliness of the campus.

File Description	Documents
Paste link for additional information	https://www.rkmkls.ac.in/files/Alumni%20Asssociation%20Activity_2021_1643009767.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ramakrishna Mahavidyalaya intends to generate human resources out of the bulk of youths belonging to this remote area inculcated with appropriate skills, values and commitment to adopt themselves to the fast changing national and global environment. The College has a vision to become a centre of emancipation for the local people by spreading man-making and character-building education among the youths belonging to different sections of society. Ramkrishna Mahavidyalaya determined to extend its hand to spread and expound the teaching of Ramakrishna & Swami Vivekananda by generating valuable human resources; the college aspires to eradicate ethnic violence, communalism, under-development and poverty. It also put emphasis to build broad perspective of mind with the quality of acceptance for sustainable development of mankind by adopting modern

educational needs for the upliftment of region as well as for nation building. The governance of the college is controlled by Directorate of Higher Education and Principal is head of the institution and responsible for smooth functioning of the college with the help from the teaching and non-teaching staffs in various decision making and policy making activities. College works as per perspective plans prepared by the college itself by considering the vision and mission of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Ramkrishna Mahavidyalaya is a Government Institution and follows Government directives in forming various committees and cells. The college has well planned mechanism to decentralize the activities from diverse corner. The Authority disseminates all the academic and operational works and responsibilities to different sub-committees for smooth functioning of the college. The committees follow a common functioning system for implementation of activities which help the teachers to show their leadership quality. The teachers' council is a general body of the college where all the activities are discussed for further action and meets in regular intervals. The Academic committee, admission committee, Examination committee, College Development Committee, purchase committee, Library committee, Committee for Games and Sports, committee for drama, literature and cultural activities and Magazine and social entertainment committee, Grievance redressal cell, Anti Sexual Harassment Cell, Anti Ragging cell, Equal Opportunity cell, NSS and NCC units, College Discipline committee, Placement cell, UGC committee, Student coordination committee, Girls and Boys room committee, IQAC Committee, RUSA committee etc. In the committees, teachers, students and office staffs are actively participate to make the operational and accomplished. Each and every committee has its own mechanism to perform their work responsibility smoothly.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ramkrishna Mahavidyalaya has its own special focus for an overall development of the Institute. Institute framed objectives and consistently trying hard to fulfill those framed objectives gradually through short and long term plans. The institute by knowing its status through the parameters of SWOC analysis started its own journey with some objectives being fulfilled on the way, while much effort is still in the process. The college is definitely committed and will strive hard until and unless it meets the ends, and thereby ultimately aiming for study of excellence through the pattern and styles of NAAC accreditation and policies. There are several governing policies for effectively deploying the strategic perspective plan of the college. There is a 'Perspective Plan committee' which framed out the plans for short and long term fulfillment of the objectives. The 'College Development Committee' inspects the needs and identifies the requirements of the College and the 'Purchasing Committee' carries out the implementation for procuring and invites tenders. The IQAC cell identifies the requirements of Teaching-learning Process and boosting with conducting several workshops and seminars. The finance for overall development of the college is being procured from 'College Developmental Fund', RUSA fund and fund from state budget.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Perspective%20Plan RKM 2021-2025 1642680316.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions as per the direction, norms and regulations of the DHE and the Tripura University. The DHE frames the policies and rules of appointment and service for the employees of the college.

The administrative setup of the college is composed of the Principal followed by Head Clerk, Lower Division Clerks (LDCs) and Group D staff. The departmental setup consists of Head of the Departments (HODs) and faculties. The organization of the library setup includes Librarian, Library Assistant and helping staffs. There is a Drawing and Disbursing Officer (DDO) with his subordinate clerks under the Principal for looking after the financial matter of the college.

The Principal runs the college as the Head of the Office, as per the prescribed guidelines of the DHE, Government of Tripura and the norms of the Tripura University. Keeping in view the vision and mission of the college the Principal implements academic and administrative plans and policies with the help of the Teachers' Council and the various sub-committees and cells. In addition, the college has NCC and NSS wings for the multifaceted development of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Ramkrishna Mahavidyalaya is a Govt. college under the affiliation of Tripura University follows rules and regulations made by Directorate of Higher Education (DHE), Govt. of Tripura. The institute has no authority to frame and introduce any welfare schemes, but follow DHE. The welfare schemes available for teaching and non-teaching staffs of this institute are as follows:

1. Leave Travel Concession for teaching and non-teaching staffs
2. Medical reimbursement Scheme for teaching and non-teaching staffs
3. Differently abled (Divyang) welfare scheme for teaching and non-teaching staffs
4. Sterilization Scheme for teaching and non-teaching staffs
5. Ex-gratia for eligible teaching and non-teaching staffs
6. Festival advance for teaching and non-teaching staffs
7. Medical Allowance for non-gazetted staffs
8. GPF and NPS facilities are available for teaching and non-teaching staffs
9. Casual leave, Duty leave, Maternity Leave, CCL, Paternity Leave, Medical Leave, Commuted Leave, Earned leave (by the staffs)
10. Leave available for teaching staffs to attend diversified programmes
11. Residential Quarters for teaching and non-teachings staffs are available
12. Residential Women hostel is available for staffs
13. Special allowances for Principal, Cashier and helper of cashier
14. Playground, Gym and other related sports facilities are available for teaching and non-teaching staffs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The most methodical technique of assessing an employee's performance is through Performance Appraisal. It makes the employee more accountable for the work he does. It also motivates teachers to conduct research in order to improve their knowledge. The Performance Appraisal System is conducted centrally by the Directorate of Higher Education. For this purpose, the Gazetted officers are given the Annual Confidential Report (ACR) format for their self-appraisal annually. The Principal evaluates the ACR, which is then forwarded to the Directorate of Higher Education for further action. On the basis of this ACR for Career Advancement i.e., promotion is given. Non-teaching staff is not given any appraisal format as their promotion is based on a seniority basis, but they were asked to provide at the time before their promotion, which is conducted by the Department of Higher Education from time to time. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes such as accounting training conducted by the Finance Department, Government of Tripura and librarian training for digitizing college traditional library organized by Birchandra State Central Library from time to time to enhance their potentiality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The records of finance and accounts are properly maintained by DDO and Accounts Section of the college.
2. Store and library verification is done at regular intervals by concerned committees.
3. Practical based departments maintain stock registers of laboratory equipment and chemicals and the same is verified by the Head of the Institution.
4. Each department maintains a registrar for departmental books which is monitored by the HODi/c.
5. External audit by A.G. is done at in every ten years. Last A.G. audit was done in 2009.
6. Department of Higher Education has conducted audit in January, 2017 and January 2019.
7. Academic audit and administrative audit are conducted by IQAC in every year.
8. If there is any discrepancy or objection recorded by Audit team while auditing in the institute, the concerned person is asked to answer/ rectify the issue or report to the higher authority for further course of action regarding the objection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Ramkrishna Mahavidyalaya College is a Government funded institution under DHE, Government of Tripura. Besides that it also receives funds from agencies like UGC and RUSA for its academic and infrastructure development activities. There are UGC and RUSA coordinators in the college to communicate with the funding agencies. They maintain the records of the funds received and the expenses borne for college development separately. There is a Development Committee in the college which looks after the requirements of the various departments and the college itself. College also has a purchasing committee which carries out the work of purchasing the materials required for the college such as books, computers, laboratory equipments, chemicals, extension of infrastructure facilities, repairing works etc. The Principal calls for tender or quotation through tender committee for purchase or others. A regular meeting is held time to time by the all concerned committee members with the Principal to decide and set the developmental goals and informed to all. During the meeting the funds received, funds available, funds spent, the progress of the work is discussed. The members also decide for the next set of development goals in the meeting and the funds is utilized accordingly.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Ramkrishna Mahavidyalaya has an active and vibrant Internal Quality assurance Cell (IQAC) formed in 19/07/2010. Since its formation, it has been actively working and contributing in institutionalizing the quality assurance and processes through various means.

Initiatives in e-feedback collection: IQAC has already introduced e-feedback forms to collect feedback from concerned stakeholders including student satisfactory survey for the academic session 2020-21. All the feedback responses acquired from the sources and analysis report was auto generated without much effort. With this e-feedback form, college saves time and money. The analysis report was then discussed with the faculty members and asked them to go through the report minutely and work for further improvement.

Online-Offline Teaching Learning Process and Academic & Awareness Activities: The IQAC took the initiatives to introduce online-offline teaching learning process by using available means. This initiative helps a lot to the students as few students don't appear for the classes due to ill-health and financial constraints. For those students, alternate online classes were arranged by respective departments to fill the gap. The departments, cells and IQAC itself performed various seminars, lectures and other academic activities with awareness programmes and extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Ramkrishna Mahavidyalaya has an active and vibrant Internal Quality assurance Cell (IQAC) formed in 19/07/2010. Since the visit of NAAC Peer Team on 19th to 21st march 2015, its formation, IQAC is continuously working to upgrade the standard of college through every possible ways. IQAC put emphasis on NAAC Peer Team report and act accordingly so that college may overcome the weakness and challenges as observed by the Peer team. In the teaching-learning process, ICT enabled teaching and Smart Classroom aspects were newly

introduced in the college as per observation made by NAAC Peer team report.

IQAC requested the faculties to utilize ICT enabled tools while teaching in the classrooms to make the lecture more interesting and effective for students. Many departments' uses ICT in their classrooms and IQAC monitored in this by talking with students and staffs.

IQAC and RUSA together took initiatives to set up smart classroom in the college. In the smart classroom digital screen, PA system, LAN connection etc. are there. Science departments are taking classes in the smart classroom. Even few seminars, workshops and awareness programme are also conducted in it. IQAC is trying its best to overcome the shortcomings exists in the college.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/files/Academic%20&%20Administrative%20Audit_2020-21_1642603076.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ramkrishna Mahavidyalaya is very serious to ensure equal access to opportunities to the students without any discrimination about their gender. To promote gender equity, college has introduced following steps-

- To ensure Equal Opportunity, College has a functional Equal Opportunity Cell with faculties as members. This cell looks after the effective implementation of policies and programmes for girls. It also provides guidance and counselling with respect to academic, financial, social and other matters.
- College ensures equal opportunity by creating separate common rooms and toilets for boys and girls students even for staffs too regarding washrooms.
- College promotes equality in decision making bodies; as a result of that in different committees of our college, representation of female staffs is reasonably good.
- During the year, college organizes different awareness programmes such as (i) Discrimination, its origin & Present Situation, (ii) International Women's Day and (iii) Importance on Using Sanitary Pads to aware the students especially girls students.

Our college has an active Internal Complaints Committees like Anti-sexual Harassment Cell, Grievance Redressal Cell, Anti-Ragging Cell, Discipline Committee etc. to register complaints of harassment and other related issues and do undertake formal proceedings to resolve them.

File Description	Documents
Annual gender sensitization action plan	http://www.rkmkls.ac.in/files/Gender%20Sensitization%20Programme_1642944242.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.rkmkls.ac.in/files/Facilities%20for%20Women%20in%20the%20campus_1642604633.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid waste generation in the campus is not much in volume and weight. The assigned staffs were given bins to sweep the campus on regular basis and disposed off in the pit and also in the KMC provided garbage bins. The liquid waste generated from the laboratories is disposed off with proper manner by the respective departments whereas liquid waste generated from the toilets is directly gone to the sub-drains to the main drain. Chemical and bio-medical waste production in the chemistry, botany, and zoology labs and human physiology lab are disposal off by maintaining proper safety measures. Chemical hazardous wastes are added with other chemicals and make it non-hazardous and then disposed off in the container. The bio-medical wastes generated from the human physiology department are stored in the bins by maintaining the safety measures. The wastes are generated from these labs are collected by the KMC collection staffs on regular basis. The college authority tells continuously to the staffs for e-waste management in the campus. The college repairs those equipments which are reusable.

The college has separate room for keeping the e-waste generated like non-working computers, printers, cartridges, various electrical equipments etc. from the college itself.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://www.rkmkls.ac.in/web_page.php?page_id=geotag_image
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ramkrishna Mahavidyalaya, an active centre of learning, is located in a place background of which is nurtured by the life-sustaining natural freshwater of the Manu River and its tributary, the magnanimous green beatitudes of tea gardens and the mind soothing great wonder of stone and rock carved Gods and Goddesses images of Unakoti hill. This college has been striving to inculcate the human values among the students of Bengali, Manipuri and Kokborok speaking communities of General castes, Scheduled Tribes and Scheduled Castes belonging to the religions of Hinduism, Islam, Christianity and Buddhism of diverse socio-economic status. The students of this college showing diverse cultural values and religious beliefs, and representing different sex, ethnic and linguistic groups, set an example of peaceful co-existence with communal harmony. The college organizes different activities and cultural programmes related to the diverse tribes, castes and creeds to foster the spirit of harmony and goodwill, and to create an environment of cultural inclusiveness among the students. Besides, Saraswati Puja and Milad Mahfil are also organized in the college. The students of different religious beliefs participate in these occasions with great enthusiasm and thereby practice the quality of tolerance towards the religious beliefs of others.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ramkrishna Mahavidyalaya has been committed to educate our students as constitutionally aware citizens, sensitized to their Fundamental Rights and Duties. Various programmes and activities are organised by the college. The students in 6th semester in their soft skill course, study about Indian Constitution and Human Rights. College observes and celebrates various important days. NCC and NSS unit of RKM is dedicated to create a 'sense of patriotic commitment' for national development. To promote the ideal of Swachh Bharat Abhiyan, NCC and NSS jointly organise cleanliness drives. College also

arranges field trips to encourage students to know and protect our environment and rich cultural heritage. The NCC and NSS Units are continuously working to sensitize the society through various means. RKM believes that promoting religious harmony is very important to maintain peace in our diverse society in accordance with the principle of secularism as enshrined in the Preamble of the Constitution. To exercise duties and responsibilities to the society, the teaching and non-teaching staffs of the college take part in different activities in and outside of the college. They always understand their duties and responsibilities and very carefully perform them by following the democratic tradition of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff C. Any 2 of the above
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ramkrishna Mahavidyalaya celebrates and organizes various national, international and local days, events and festivals through various means. Students and staffs of this institute actively and enthusiastically participate in these programmes. These programmes cultivate the students to make them aware about the day and help them to be a better human being which will ultimately facilitate to build our great nation in diversified way. The programmes celebrated by the institution are:

1. Republic Day
2. National Youth Day
3. College Foundation Day
4. Saraswati Puja
5. Teacher's Day
6. International Women Day
7. Kokborok Day
8. Statehood Day
9. Armed Force Day
10. NSS Foundation Day
11. International Yoga Day
12. Constitution Day
13. National Sports Day
14. National Science Day
15. Ozone Day
16. World Population Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Ramkrishna Mahavidyalaya strives to continue Research, Academic and Awareness Programmes like organize seminars/ workshops/ lectures/ webinars/ awareness Programmes etc.

2. Ramkrishna Mahavidyalaya has Rain Water Harvesting and Soil Testing Centre

The details of best practices are given in the Institute website as per NAAC format.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramkrishna Mahavidyalaya is built with the thoughts and teachings of Saint Sri Ramakrishna Paramhangsa and Sri Swami Vivekananda, who united everyone irrespective of caste and creed. Ramkrishna Mahavidyalaya wants to follow the ideas of great Indian monk Swami Vivekananda. His concepts of education lead us to know, how to live a successful life with freedom of thoughts. By borrowing the concepts from Swamiji, the vision of this institution focuses on build mankind with freedom of thoughts; develop sustainable human society, personality development of students by adopting new technology of Science and Technology, imparting quality education and research oriented programmes. Faculties are encouraging to apply for research funds and funds for organizing seminars and awareness related programmes. Ramkrishna Mahavidyalaya always focuses on all-round development of students. Institution also put its focus on the programmes where students may learn about moral values and ethics to build a good character. College continuously encourages its students to enroll themselves in NSS and NCC units for 'Nation building'. NSS volunteers and NCC cadets engage themselves in regular activities, extension activities and out-reach programmes. These above mentioned aspects are performed by the institution on priority basis and considered as focal point which contributes in nation building.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Ramkrishna Mahavidyalaya being an affiliated college, the curriculum provided by Tripura University is adopted by the institution. Depending on that, the institution has developed structured and effective implementations of the curriculum with the following manner:

The academic calendar is prepared as per the Tripura University (TU) academic schedule and DHE Holiday list and requirements and suggestions made by the academic committee by consulting with various departments and committees.

HODs conduct regular meetings with their departmental colleagues to discuss their action plans and to arrive at possible outcomes in due time. Academic committee is continuously worked to improve teaching-learning processes.

Curriculum delivery involved in ICT based lectures, assignments, circulating question papers; syllabus, study materials to the students, continuous supervision, interaction, mentoring, project works, counseling, participative and collaborative learning processes are initiated; steps are taken to develop the reasoning and communication skill of the students. Teachers are engaged in curriculum design of TU, being members of the Board of Studies and other related committees.

Constructive feedbacks are taken from the students, parents and teachers to see whether learning outcomes are achieved or not. Based on their feedbacks, effective guidance is given to the needy learners that enable them to improve their lives.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.tripurauniv.ac.in/Page/Student_syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Every year the academic calendar is prepared by Academic committee with the help of senior teachers of the college. The admission for all the semesters starts in the beginning of an academic year. There are two internal examinations in each semester followed by final university examination as per Tripura University routine. The exact date for internal Examination is finalized by the college examination committee and that of the final examination by the Controller of Examinations, Tripura University. The dates of examinations are subjected to change in case of emergent situations.

The college adheres to the academic calendar for conduction of continuous internal evaluation systems as per the guideline of Tripura University. The institute conducts two sessional examinations for each semester which are informed to the students well advanced in the academic calendar of the college and exact dates were given in the internal examination notices. After the examination is over, each faculty member evaluates the answer scripts. The doubts of the students are cleared. The final year students have Project paper and objective is to augment their critical thinking, analytical and collaborative learning skills. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.rkmkls.ac.in/files/7_Academic_Calendar_2020_21_1642832773.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender, environment and sustainability, human values and professional ethics based courses are there in the syllabus under Tripura University; included in Geography, Environmental studies, Human rights and Gender studies, education and philosophy subjects.

In Geography and Environmental Studies, students learn about ecology, natural resources conservation & sustainability, biodiversity, management of the environment, human population, social issues, etc. Human rights and Gender Studies involve the basic concept of human rights, classification of rights, humanitarian law, human rights movement in India, human rights of children, women and refugees. In Gender studies, stress is given on theoretical approaches from Liberals, Marxists and Radical perspectives, women's representation in the decision making process, gender, and economy. They also learn about dowry problem, female foeticide and infanticide, domestic violence. Students of Philosophy study about Indian ethics; gain knowledge of the Law of Karma, Ethics of voluntary and non-voluntary actions, moral judgments are also included in the subject. In education, moral values are directly or indirectly taught by the teachers. As a result, students develop professional and ethical attitudes. They grow up to be responsible citizens of the nation.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

475

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rkmkls.ac.in/web_page.php?page_id=feedback_others
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
1410	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

279

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students admitted to this institution are from rural areas with vernacular medium. Teachers observe and indentify the slow and advanced learners by observing their performance and interaction in the classroom lectures. As slow learners are sometimes failed to understand the classroom lectures, are asked to read the topic which the teacher supposed to teach in the very next class to make out the gap which exist while understanding the topics taught in the classroom lectures. Slow learner students are also motivated in the classroom lectures by asking brainstorming questions to stimulate the interest in studies. Teachers are also taken remedial classes at the departmental level for slow learners and interested students and helped them by providing study materials, revision and clarify the doubts if any. The advanced learners are given assignments and homework for doing intensive studies and encourage them to perform well in the Internal as well as University examination. Advanced learners also motivate to take part in various activities like debates, quiz, and writing in the yearly college e-magazine 'Shri', in this way they express their creative ability. They are also advised to gather advanced and new knowledge from various sources by gone through books and internet.

File Description	Documents
Link for additional Information	http://www.rkmkls.ac.in/files/Remedial%20Classes%20for%20slow%20learners_1642605390.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2118	41

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teachers of various subjects adopt student centric methodologies in teaching by putting focus on their level of understanding. The centre of teaching is on application based methodology and real life examples as per the course designed by Tripura University. Besides teaching, faculties also uses classroom interaction, group discussion, individual and group assignments, organizing departmental seminars, quiz, field study and individual project work activities. The college mainly focuses on two-way teaching-learning process with problem solving methodologies.

The teachers of the college uphold the experimental learning method to enhance and develop the students' ability to acquire knowledge through individual experiments by performing practical based curriculum

In the participative learning method, students' actively participate in the learning process by means of seminars, group discussion, cleaning drive, quiz, cultural events, management of programmes, field study, assignments, case study, project work etc.

In problem solving methodologies, students are encouraged to develop and enrich their ability to solve problems through creativity, critical thinking, concepts, decision making ability, event management, reasoning aptitude, application based methodology etc.

The college also provides outreach activities through NSS and NCC for the students to develop leadership quality, zeal to work for society voluntarily, cultural events, awareness programmes etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://assessmentonline.naac.gov.in/storage/app/public/aqar/17651/17651_17_34.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools and resources available in the college are Laptop, Computer, Projector, Projector screen, PA system, LCD Projector, wi-fi, LAN, Printer, Scanner, Audio-Visual Equipments, 300 MBPS FTTH LAN connections from BSNL, Smart board etc. Many departments are utilizing these ICT enabled resources and others took initiatives to use these resources. The college has its own G-suite ids to run online teaching-learning process uninterrupted, student oriented and proactive. The faculties use PPTs, videos, e-materials, e-books and other study materials in e-format so that it may reach the students without delay. Moreover, the college library is wifi enabled for all staffs and students so that they can access e-resources with the help of teachers. The faculties also share the website links for various academic videos, e-shoudhganga, free e-journals etc. for the betterment of students by using ICT tools to upgrade the learning experience of students in easy way. The faculties have e-content and case studies developed by themselves which they share with the students and staffs for easy understanding.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources_1642779592.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

42

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

385

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is a transparent and accountable mechanism that strictly adheres to Tripura University examination rules and regulations. An internal assessment is conducted twice in a semester comprising of 10 marks in each assessment. The assessment includes both descriptive and objective questions. The students are informed about the internal assessment examination well in advance, and the faculties discuss the question patterns and provide study materials or clarify any doubts or queries.

Following the written assessment, faculty members discuss the students' strengths and weaknesses and provide feedback accordingly. The answer scripts are shown to the students so that they can analyze their performance, and if any students fail to secure the minimum pass marks, they are allowed to re-appear the test in order to improve their marks. Furthermore, if some students fail to appear in the test, they are only permitted to re-appear if they have a valid reason, with the consent of their parents or with the permission of the Principal.

According to the Tripura University Guidelines, students sixth semester are required to complete a project work worth 100 marks. Students are allowed to select a topic of interest based on their subject.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.rkmkls.ac.in/files/Project%20Pa per%20Guidelines-TU_1642604881.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Being a higher education institution, our goal is to make every effort to ensure transparency in all activities, particularly those involving the students, at various stages. The college handles examination-related grievances in a transparent, efficient, and timely manner. The following steps have been taken to address internal examination-related grievances:

- Internal Assessments are primarily conducted in accordance with the Examination Committee's decision and Tripura University Examination guidelines.
- The Examination Committee prepares and communicates the examination schedule to the students in advance.
- Internal examination-related student grievances are addressed at the college level. The evaluated answer scripts are provided to concerned students by the relevant faculty members to check about the pattern of optimal answers.
- If there is a tabulation error in the assessment, the examiner will make the necessary corrections, and do the needful.
- If the students are still dissatisfied with the evaluation of their answer scripts by the relevant teacher, the matter is brought to the attention of the Department Head. The HoD then attempts to address the grievance and, if necessary, consults with the Principal via Academic and Examination Committee.
- Grievances regarding University examinations are forwarded to Tripura University and monitored.

File Description	Documents
Any additional information	View File
Link for additional information	http://www.rkmkls.ac.in/files/Transparent%20mechanism%20for%20Grievance%20Redressal_2021_1642605819.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The courses are structured by the Tripura University in such a way that after completion of each and every semester, students get enormous knowledge about their respective subjects. The college has clearly defined the programme and course outcomes which is easily available in the college website. These outcomes have been placed by taking into consideration of the diversity of population in the state. After commencement of academic year, in the initial classes, respective faculties are verbally communicated about the programme and course outcomes in the classroom lectures.

The college also put emphasis on universal learning outcomes such as communication skills, problem solving techniques, critical thinking, reasoning, life skills, creativity and innovative ideas along with human values. Students are continuously encouraged to develop these skills through participatory learning methods by means of group discussion, departmental seminars, event management, and co-curriculum and extra-curriculum activities. The individual faculty members are delivered their lectures as per syllabus and teaching plan prepared and are responsible for any kind of clarification of doubts regarding programme and course outcomes. The best way to judge the program and course outcome of the institution is feedback system which helps the institution to enhance the quality outcomes for the students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rkmkls.ac.in/files/Programme%20and%20Course%20Outcome-RKM_2019-2020_1630332521.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme and course outcomes are appropriately assess by the institution. The college follows the student's feedback system and student satisfactory survey while dealing with assessment of teaching-learning process on regular interval. The students are provided with feedback forms and asked to fill it up which provides insight to the teaching-leaning drawbacks, limitations, constrains and merits to the faculty members and departments. The teachers are regularly track student feedback

related to curriculum objectives and learning process and work continuously to achieve the milestone of excellence. The college has grievance redressal cell where students can write about their problems and issues facing in the college time which is monitored the cell at regular interval. The college has placement cell which is engaged and continuously work for student's better career opportunities and placement in various areas. The cell organized awareness programmes and other related programmes regarding career of students in various fields. As programme outcomes, the departments organize get together cum felicitation programme for recent passed out students to motivate present students by sharing their experience. In course outcomes, the individual departments identify the advanced and slow learners; take initiatives by introducing quality measures to improve the students' quality further.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.rkmkls.ac.in/files/Programme%20and%20Course%20Outcome-RKM_2019-2020_1630332521.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

618

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.rkmkls.ac.in/index.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.rkmkls.ac.in/files/Student%20Satisfaction%20Survey_2020-21_1642216711.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.93

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://icpr.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

36

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Ramkrishna Mahavidyalaya has active NSS and NCC units which are continuously carried out awareness and sensitization programmes and events in the college as well as its adopted village and neighborhood. The NSS and NCC units perform their extension activities and other related works as per the advice by college authority and resources available with them. The activities organized by NSS and NCC units on burning social issues where students are asked to attend and sensitize them on that which helps the students to enrich their knowledge to build character and personality as well as contribute in nation building. These extension activities help the students to gain knowledge about reality and difficulties faced in the field and also learn about management. The NSS and NCC units attend various camps organized by competent authority where they learn so many things as per camp structured activities. In the covid-19 period, NSS and NCC units help the local administration through various means like awareness about covid-19 among people and motivate people to take vaccine, help in the vaccination process at the grassroots level as per requirements. NSS unit also arrange an covid-19 vaccination camp in the adopted village.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/files/NSS%20&%20NCC%20Activities%202020-21%20n%201642428521.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1263

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ramakrishna Mahavidyalaya has gone through several phases of development over time. During these processes, the Institution has accumulated and gathered enough infrastructures and physical facilities, as and when required for teaching - learning process. However, it is to state that the measurement of adequate infrastructure of the College is temporal in nature and not static. The classrooms available for various subjects are insufficient for teaching-learning process but will be easily managed once science departments shifted to 'New Science Block'. There is one 'equipped smart classroom ', 'Conference Hall' and 'Sukanta Hall' for holding awareness programs and others. The laboratories of science streams are quite equipped. There are no

dearth of equipments and accessories as per requirements of the syllabus and students. However, some of the laboratories equipments have become obsolete which is liable for replacing. The Institute has considerable computers, but some have become obsolete and malfunctioning. Most of the Departments are allotted with computers and printers for official and academic purposes. The college has enough physical facilities like playground, gym, library, pond etc. The College learns to tactfully handle with the minimum infrastructure and physical facilities available without much hindrance and smoothly conduct the teaching learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure%201642956747.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college strongly believes in co-curricular activities so that students can grow in all areas while keeping up with the modern educational system. As a result, this institution has a Cultural Committee that oversees the various cultural activities to be performed starting from College Foundation Day, Fresher's Welcome, Teachers' Day, organizing quizzes, publication of college e-magazine, celebrating national and international, commemorative events on campus etc. Almost all departments maintain a wall magazine in which students contribute their write-ups and drawings, which highlight their talents.

There is a Physical Education department at the college and department not only provides textbook knowledge of the subject, but also extracurricular knowledge such as officiating, coaching, leadership qualities, recreation, health and fitness etc. The department strives to create a safe and healthy environment for its students and faculties. Along with academic excellence, the college administration places an emphasis on sports - both indoor games like carrom, chess, ludo, Table Tennis etc. and outdoor games like volleyball, football, and cricket. The game facilities are being raised to a satisfactory level for students and are under the strict supervision of Physical Education department for

achieving all-round development, primarily from the perspective of mind and body of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure 1642956747.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources 1642779592.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

6.41

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Ramkrishna Mahavidyalaya has e-Granthalaya i.e. Ver.4.0 is a 'Cloud Ready Application' and provides a Web-based solution for cluster of libraries. The ICT solution is well compliance with International standards prevalent in Libraries with use of latest ICT technology and Cloud hosting. e-Granthalaya 4.0 uses PostgreSQL - an Open Source DBMS as back-end database solution and is made available in NIC to the Libraries. The library of Ramkrishna Mahavidyalaya is partially automated with near about 8000 books in the year 2021. The library is also wifi enabled and free access for students and staffs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rkmkls.ac.in/files/Library%20Infrastructure%20facilities RKM 2021 1643009762.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT Infrastructure is of prime importance for delivering best teaching-learning, academic and administrative functioning. Our institute in keeping pace with modern demands continuously upgrades the IT infrastructure facilities which help caters to different stakeholders of the college. There is a general

computer lab with adequate number of desktop computers for students and faculty use. College has one ICT enabled smart class room and conference hall for teaching and other academic activities. Few departments are using ICT enabled facilitated to run teaching-learning process smoothly. College has two small departmental computer laboratories with desktop and internet connectivity of mathematics and physics department for computer programming practical classes. The college library is enabled with wifi for all stakeholders. College upgraded internet connectivity with 300MBPS BSNL FTTH unlimited plan for better bandwidth and network speed. All the offices, various sections and academic building were properly connected with LAN and fiber connectivity with it infrastructure. Procurement and maintenance of IT related items are done on regular basis. Restricted wifi is also provided in DDO & Exam room for staff use. Principal Office is also equipped with wifi facility. Due to wear and tear many hardware became obsolete which were upgraded and few were not usable.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/ICT%20tools%20and%20resources_1642779592.pdf

4.3.2 - Number of Computers

33

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.62

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Ramkrishna Mahavidyalaya works in the nature and process of Government policies under the supervision of Department of Higher Education, Govt. of Tripura. The designated Principal by virtue of post is the custodian. The principal with the support and help from various committees executes and plan the total administration process.

The respective Departmental heads along with lab assistant looks after the laboratory equipments and machineries.

The IT department of the College looks after the overall maintenance of computers and internet connectivity, and procurement of hardware, software and related equipments. The College website is maintained by IT department.

The Library Assistant along with sorter and supporting staffs takes the overall responsibility of maintenance of the books and library committee guides the Library Assistant on this.

The Department of Physical Education faculty staffs looks after the timely utilization of Gym center and its maintenance with the help of games and sports committee.

The classrooms cleanliness and feasibility is maintained by the

sweeping staffs and physical infrastructure of the college is maintained by the College Development Committee.

The college has committees and cells to address the student's grievances on various issues and provide every possible and available facility to support students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rkmkls.ac.in/files/Glimpses%20of%20Available%20Infrastructure 1642956747 .pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

866

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	http://www.rkmkls.ac.in/files/Capacity%20Building%20and%20Skill%20Enhancement%20Initiatives_1642779603.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
245	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
245	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

49

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

127

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

From 2018-2019 session student's council election is not held and do not form any student's council in the colleges. But students' representatives are continuing their participation in college activities through various means.

Our students participate actively in the functioning of the college like Placement Cell, Blood Donation Cell. The students actively cooperate in different academic and administrative activities like- admission, registration and examination form fill up, according to the norms and directives of the DHE and college. Students' representatives disseminate information from College administration and other committees to all students and also assist in college overall development. They assist the teachers in planning, organizing and executing various activities. They act as mediators between students and teachers to share, discuss and solve their problems, if any and have free access to the Principal. Our students actively participate in sports and cultural activities by promoting our customs and traditions. Students' representatives help to maintain discipline on the Campus. N.S.S and NCC units enhance the social and interpersonal skills of the students. In the corona pandemic situation, the students of our college distributed mask, sanitizer, copy, pen and food packets to the under privileged people who are badly affected in Corona-19 pandemic.

File Description	Documents
Paste link for additional information	https://www.rkmkls.ac.in/files/Student%20Representative_1643007066.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

16

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

On 01.09.2021, the Annual General meeting of Alumni Association was held. In this meeting a decision has taken to clean the College wetland and its surroundings. Accordingly the Association did the work on 06.09.2021. In this meeting, Alumni Association also put emphasis to start the college canteen as early as possible for the betterment of students' and staffs of this college. Alumni also urge to continue offline and online teaching learning process like previous year. Alumni extended their helping hands by providing dustbins to college. Alumni also put notice about the cleanliness of the campus.

File Description	Documents
Paste link for additional information	https://www.rkmkls.ac.in/files/Alumni%20Association%20Activity 2021 1643009767.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ramakrishna Mahavidyalaya intends to generate human resources out of the bulk of youths belonging to this remote area inculcated with appropriate skills, values and commitment to adopt themselves to the fast changing national and global environment. The College has a vision to become a centre of emancipation for the local people by spreading man-making and character-building education among the youths belonging to different sections of society. Ramkrishna Mahavidyalaya determined to extend its hand to spread and expound the teaching of Ramakrishna & Swami Vivekananda by generating valuable human resources; the college aspires to eradicate ethnic violence, communalism, under-development and poverty. It also put emphasis to build broad perspective of mind with the quality of acceptance for sustainable development of mankind by adopting modern educational needs for the upliftment of region as well as for nation building. The governance of the college is controlled by Directorate of Higher Education and Principal is head of the institution and responsible for smooth functioning of the college with the help from the teaching and non-teaching staffs in various decision making and policy making activities. College works as per perspective plans prepared by the college itself by considering the vision and mission of the institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Ramakrishna Mahavidyalaya is a Government Institution and follows Government directives in forming various committees and cells. The college has well planned mechanism to decentralize the activities from diverse corner. The Authority disseminates all the academic and operational works and responsibilities to different sub-committees for smooth functioning of the college. The committees follow a common functioning system for implementation of activities which help the teachers to show their leadership quality. The teachers' council is a general body

of the college where all the activities are discussed for further action and meets in regular intervals. The Academic committee, admission committee, Examination committee, College Development Committee, purchase committee, Library committee, Committee for Games and Sports, committee for drama, literature and cultural activities and Magazine and social entertainment committee, Grievance redressal cell, Anti Sexual Harassment Cell, Anti Ragging cell, Equal Opportunity cell, NSS and NCC units, College Discipline committee, Placement cell, UGC committee, Student coordination committee, Girls and Boys room committee, IQAC Committee, RUSA committee etc. In the committees, teachers, students and office staffs are actively participate to make the operational and accomplished. Each and every committee has its own mechanism to perform their work responsibility smoothly.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Ramkrishna Mahavidyalaya has its own special focus for an overall development of the Institute. Institute framed objectives and consistently trying hard to fulfill those framed objectives gradually through short and long term plans. The institute by knowing its status through the parameters of SWOC analysis started its own journey with some objectives being fulfilled on the way, while much effort is still in the process. The college is definitely committed and will strive hard until and unless it meets the ends, and thereby ultimately aiming for study of excellence through the pattern and styles of NAAC accreditation and policies. There are several governing policies for effectively deploying the strategic perspective plan of the college. There is a 'Perspective Plan committee' which framed out the plans for short and long term fulfillment of the objectives. The 'College Development Committee' inspects the needs and identifies the requirements of the College and the 'Purchasing Committee' carries out the implementation for procuring and invites tenders. The IQAC cell identifies the requirements of Teaching-learning Process and boosting with conducting several workshops and seminars. The finance for overall development of

the college is being procured from 'College Developmental Fund', RUSA fund and fund from state budget.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.rkmkls.ac.in/files/Perspective%20Plan_RKM_2021-2025_1642680316.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college functions as per the direction, norms and regulations of the DHE and the Tripura University. The DHE frames the policies and rules of appointment and service for the employees of the college.

The administrative setup of the college is composed of the Principal followed by Head Clerk, Lower Division Clerks (LDCs) and Group D staff. The departmental setup consists of Head of the Departments (HODs) and faculties. The organization of the library setup includes Librarian, Library Assistant and helping staffs. There is a Drawing and Disbursing Officer (DDO) with his subordinate clerks under the Principal for looking after the financial matter of the college.

The Principal runs the college as the Head of the Office, as per the prescribed guidelines of the DHE, Government of Tripura and the norms of the Tripura University. Keeping in view the vision and mission of the college the Principal implements academic and administrative plans and policies with the help of the Teachers' Council and the various sub-committees and cells. In addition, the college has NCC and NSS wings for the multifaceted development of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Ramkrishna Mahavidyalaya is a Govt. college under the affiliation of Tripura University follows rules and regulations made by Directorate of Higher Education (DHE), Govt. of Tripura. The institute has no authority to frame and introduce any welfare schemes, but follow DHE. The welfare schemes available for teaching and non-teaching staffs of this institute are as follows:

1. Leave Travel Concession for teaching and non-teaching staffs
2. Medical reimbursement Scheme for teaching and non-teaching staffs
3. Differently abled (Divyang) welfare scheme for teaching and non-teaching staffs
4. Sterilization Scheme for teaching and non-teaching staffs

5. Ex-gratia for eligible teaching and non-teaching staffs
6. Festival advance for teaching and non-teaching staffs
7. Medical Allowance for non-gazetted staffs
8. GPF and NPS facilities are available for teaching and non-teaching staffs
9. Casual leave, Duty leave, Maternity Leave, CCL, Paternity Leave, Medical Leave, Commuted Leave, Earned leave (by the staffs)
10. Leave available for teaching staffs to attend diversified programmes
11. Residential Quarters for teaching and non-teachings staffs are available
12. Residential Women hostel is available for staffs
13. Special allowances for Principal, Cashier and helper of cashier
14. Playground, Gym and other related sports facilities are available for teaching and non-teaching staffs

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The most methodical technique of assessing an employee's performance is through Performance Appraisal. It makes the

employee more accountable for the work he does. It also motivates teachers to conduct research in order to improve their knowledge. The Performance Appraisal System is conducted centrally by the Directorate of Higher Education. For this purpose, the Gazetted officers are given the Annual Confidential Report (ACR) format for their self-appraisal annually. The Principal evaluates the ACR, which is then forwarded to the Directorate of Higher Education for further action. On the basis of this ACR for Career Advancement i.e., promotion is given. Non-teaching staff is not given any appraisal format as their promotion is based on a seniority basis, but they were asked to provide at the time before their promotion, which is conducted by the Department of Higher Education from time to time. However, to make the non-teaching staff aware of different advancements made in the official matters, they are deputed for various training programmes such as accounting training conducted by the Finance Department, Government of Tripura and librarian training for digitizing college traditional library organized by Birchandra State Central Library from time to time to enhance their potentiality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. The records of finance and accounts are properly maintained by DDO and Accounts Section of the college.
2. Store and library verification is done at regular intervals by concerned committees.
3. Practical based departments maintain stock registers of laboratory equipment and chemicals and the same is verified by the Head of the Institution.
4. Each department maintains a registrar for departmental books which is monitored by the HODi/c.
5. External audit by A.G. is done at in every ten years. Last A.G. audit was done in 2009.
6. Department of Higher Education has conducted audit in January, 2017 and January 2019.

7. Academic audit and administrative audit are conducted by IQAC in every year.
8. If there is any discrepancy or objection recorded by Audit team while auditing in the institute, the concerned person is asked to answer/ rectify the issue or report to the higher authority for further course of action regarding the objection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Ramkrishna Mahavidyalaya College is a Government funded institution under DHE, Government of Tripura. Besides that it also receives funds from agencies like UGC and RUSA for its academic and infrastructure development activities. There are UGC and RUSA coordinators in the college to communicate with the funding agencies. They maintain the records of the funds received and the expenses borne for college development separately. There is a Development Committee in the college which looks after the requirements of the various departments and the college itself. College also has a purchasing committee which carries out the work of purchasing the materials required for the college such as books, computers, laboratory equipments, chemicals, extension of

infrastructure facilities, repairing works etc. The Principal calls for tender or quotation through tender committee for purchase or others. A regular meeting is held time to time by the all concerned committee members with the Principal to decide and set the developmental goals and informed to all. During the meeting the funds received, funds available, funds spent, the progress of the work is discussed. The members also decide for the next set of development goals in the meeting and the funds is utilized accordingly.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/web_page.php?page_id=organogram
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Ramkrishna Mahavidyalaya has an active and vibrant Internal Quality assurance Cell (IQAC) formed in 19/07/2010. Since its formation, it has been actively working and contributing in institutionalizing the quality assurance and processes through various means.

Initiatives in e-feedback collection: IQAC has already introduced e-feedback forms to collect feedback from concerned stakeholders including student satisfactory survey for the academic session 2020-21. All the feedback responses acquired from the sources and analysis report was auto generated without much effort. With this e-feedback form, college saves time and money. The analysis report was then discussed with the faculty members and asked them to go through the report minutely and work for further improvement.

Online-Offline Teaching Learning Process and Academic & Awareness Activities: The IQAC took the initiatives to introduce online-offline teaching learning process by using available means. This initiative helps a lot to the students as few students don't appear for the classes due to ill-health and financial constraints. For those students, alternate online classes were arranged by respective departments to fill the gap. The departments, cells and IQAC itself performed various seminars,

lectures and other academic activities with awareness programmes and extension activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Ramkrishna Mahavidyalaya has an active and vibrant Internal Quality assurance Cell (IQAC) formed in 19/07/2010. Since the visit of NAAC Peer Team on 19th to 21st march 2015, its formation, IQAC is continuously working to upgrade the standard of college through every possible ways. IQAC put emphasis on NAAC Peer Team report and act accordingly so that college may overcome the weakness and challenges as observed by the Peer team. In the teaching-learning process, ICT enabled teaching and Smart Classroom aspects were newly introduced in the college as per observation made by NAAC Peer team report.

IQAC requested the faculties to utilize ICT enabled tools while teaching in the classrooms to make the lecture more interesting and effective for students. Many departments' uses ICT in their classrooms and IQAC monitored in this by talking with students and staffs.

IQAC and RUSA together took initiatives to set up smart classroom in the college. In the smart classroom digital screen, PA system, LAN connection etc. are there. Science departments are taking classes in the smart classroom. Even few seminars, workshops and awareness programme are also conducted in it. IQAC is trying its best to overcome the shortcomings exists in the college.

File Description	Documents
Paste link for additional information	http://www.rkmkls.ac.in/files/Academic%20&%20Administrative%20Audit 2020-21 1642603076.pdf
Upload any additional information	View File

<p>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ramkrishna Mahavidyalaya is very serious to ensure equal access to opportunities to the students without any discrimination about their gender. To promote gender equity, college has introduced following steps-

- To ensure Equal Opportunity, College has a functional Equal Opportunity Cell with faculties as members. This cell looks after the effective implementation of policies and programmes for girls. It also provides guidance and counselling with respect to academic, financial, social and other matters.
- College ensures equal opportunity by creating separate common rooms and toilets for boys and girls students even for staffs too regarding washrooms.
- College promotes equality in decision making bodies; as a result of that in different committees of our college, representation of female staffs is reasonably good.

- During the year, college organizes different awareness programmes such as (i) Discrimination, its origin & Present Situation, (ii) International Women's Day and (iii) Importance on Using Sanitary Pads to aware the students especially girls students.

Our college has an active Internal Complaints Committees like Anti-sexual Harassment Cell, Grievance Redressal Cell, Anti-Ragging Cell, Discipline Committee etc. to register complaints of harassment and other related issues and do undertake formal proceedings to resolve them.

File Description	Documents
Annual gender sensitization action plan	http://www.rkmkls.ac.in/files/Gender%20Sensitization%20Programme_1642944242.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.rkmkls.ac.in/files/Facilities%20for%20Women%20in%20the%20campus_1642604633.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid waste generation in the campus is not much in volume and weight. The assigned staffs were given bins to sweep the campus on regular basis and disposed off in the pit and also in the KMC provided garbage bins. The liquid waste generated from the laboratories is disposed off with proper manner by the

respective departments whereas liquid waste generated from the toilets is directly gone to the sub-drains to the main drain. Chemical and bio-medical waste production in the chemistry, botany, and zoology labs and human physiology lab are disposal off by maintaining proper safety measures. Chemical hazardous wastes are added with other chemicals and make it non-hazardous and then disposed off in the container. The bio-medical wastes generated from the human physiology department are stored in the bins by maintaining the safety measures. The wastes are generated from these labs are collected by the KMC collection staffs on regular basis. The college authority tells continuously to the staffs for e-waste management in the campus. The college repairs those equipments which are reusable. The college has separate room for keeping the e-waste generated like non-working computers, printers, cartridges, various electrical equipments etc. from the college itself.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	http://www.rkmkls.ac.in/web_page.php?page_id=geotag_image
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Ramkrishna Mahavidyalaya, an active centre of learning, is located in a place background of which is nurtured by the life-sustaining natural freshwater of the Manu River and its tributary, the magnanimous green beatitudes of tea gardens and the mind soothing great wonder of stone and rock carved Gods and Goddesses images of Unakoti hill. This college has been striving to inculcate the human values among the students of Bengali, Manipuri and Kokborok speaking communities of General castes, Scheduled Tribes and Scheduled Castes belonging to the religions of Hinduism, Islam, Christianity and Buddhism of diverse socio-economic status. The students of this college showing diverse cultural values and religious beliefs, and representing different sex, ethnic and linguistic groups, set an example of peaceful co-existence with communal harmony. The college organizes different activities and cultural programmes related to the diverse tribes, castes and creeds to foster the spirit of harmony and goodwill, and to create an environment of cultural inclusiveness among the students. Besides, Saraswati Puja and Milad Mahfil are also organized in the college. The students of different religious beliefs participate in these occasions with great enthusiasm and thereby practice the quality of tolerance towards the religious beliefs of others.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Ramkrishna Mahavidyalaya has been committed to educate our students as constitutionally aware citizens, sensitized to their Fundamental Rights and Duties. Various programmes and activities are organised by the college. The students in 6th semester in their soft skill course, study about Indian Constitution and Human Rights. College observes and celebrates various important days. NCC and NSS unit of RKM is dedicated to create a 'sense of patriotic commitment' for national development. To promote the ideal of Swachh Bharat Abhiyan, NCC and NSS jointly organise cleanliness drives. College also arranges field trips to encourage students to know and protect our environment and rich cultural heritage. The NCC and NSS Units are continuously working to sensitize the society through various means. RKM believes that promoting religious harmony is very important to maintain peace in our diverse society in accordance with the principle of secularism as enshrined in the Preamble of the Constitution. To exercise duties and responsibilities to the society, the teaching and non-teaching staffs of the college take part in different activities in and outside of the college. They always understand their duties and responsibilities and very carefully perform them by following the democratic tradition of the country.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

C. Any 2 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Ramkrishna Mahavidyalaya celebrates and organizes various national, international and local days, events and festivals through various means. Students and staffs of this institute actively and enthusiastically participate in these programmes. These programmes cultivate the students to make them aware about the day and help them to be a better human being which will ultimately facilitate to build our great nation in diversified way. The programmes celebrated by the institution are:

1. Republic Day
2. National Youth Day
3. College Foundation Day
4. Saraswati Puja
5. Teacher's Day
6. International Women Day
7. Kokborok Day
8. Statehood Day
9. Armed Force Day
10. NSS Foundation Day
11. International Yoga Day
12. Constitution Day
13. National Sports Day
14. National Science Day

15. Ozone Day**16. World Population Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Ramkrishna Mahavidyalaya strives to continue Research, Academic and Awareness Programmes like organize seminars/ workshops/ lectures/ webinars/ awareness Programmes etc.

2. Ramkrishna Mahavidyalaya has Rain Water Harvesting and Soil Testing Centre

The details of best practices are given in the Institute website as per NAAC format.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Ramkrishna Mahavidyalaya is built with the thoughts and teachings of Saint Sri Ramakrishna Paramhansa and Sri Swami Vivekananda, who united everyone irrespective of caste and creed. Ramkrishna Mahavidyalaya wants to follow the ideas of great Indian monk Swami Vivekananda. His concepts of education lead us to know, how to live a successful life with freedom of thoughts. By borrowing the concepts from Swamiji, the vision of this institution focuses

on build mankind with freedom of thoughts; develop sustainable human society, personality development of students by adopting new technology of Science and Technology, imparting quality education and research oriented programmes. Faculties are encouraging to apply for research funds and funds for organizing seminars and awareness related programmes. Ramkrishna Mahavidyalaya always focuses on all-round development of students. Institution also put its focus on the programmes where students may learn about moral values and ethics to build a good character. College continuously encourages its students to enroll themselves in NSS and NCC units for 'Nation building'. NSS volunteers and NCC cadets engage themselves in regular activities, extension activities and out-reach programmes. These above mentioned aspects are performed by the institution on priority basis and considered as focal point which contributes in nation building.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Continue Teaching-Learning Process in Online & Offline mode.
2. Introduce Yoga Centre in the College Campus.
3. Continue Seminars, Webinars, Workshops, and Awareness programme.
4. Introduce Wifi facility in the whole campus.
5. Continue physical infrastructure augmentation and maintenance.
6. Prepare and submit SSR within stipulated time.
7. Put emphasis on automation of administrative work.
8. Teachers should be encouraged to perform research activities and attend FDPs.
9. Continue other related activities with more efficiency.