



**Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura**

---

Date: 01/10/2021

**NOTICE**

A meeting of the Internal Quality Assurance Cell (IQAC) of Ramkrishna Mahavidyalaya will be held on 05/10/2021 at 4:30 PM in the Teachers' Common Room.

The agenda of the meeting:

1. Formation of IQAC for the year 2021-22.
2. Formation of the Core Committee of the faculty members & staff of Ramkrishna Mahavidyalaya.

The members of the IQAC are requested to attend the meeting to deliver their valuable opinion on the issues mentioned above.

(Dr. Pinaki Pal)

Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)



Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

Date: 05/10/2021

**MEMORANDUM**

As per the notification dated 01/10/2021, a meeting of the existing IQAC of Ramkrishna Mahavidyalaya is held in the Teachers' Common room

The agenda of the meeting:


1. Formation of IQAC for the year 2021-22.
2. Formation of the Core Committee of the faculty members & staff of Ramkrishna Mahavidyalaya.

As per the resolution of this meeting, the IQAC of this college is formed with the following members:

1. Chairperson: Dr. Pinaki Pal, Principal i/c, RKM
2. Members (Faculty):
  - i) Smt. Soma Dutta, Associate Professor, RKM
  - ii) Dr. Indrajit Ray, Assistant Professor, RKM
  - iii) Sri Peter P. Debbarma, Assistant Professor, RKM
  - iv) Sri Ratnajit Deb, Associate Professor, RKM
  - v) Sri Arupratan Chakraborty, Senior Faculty Member, RKM
  - vi) Dr. Trisha Chakraborty, Secretary, TC, RKM
  - vii) Dr. Pranab Kumar Deb, Assistant Professor, RKM
3. Member (Administrative Officer/Office Staff):
  - i) Sri Lalit Mohan Debbarma, UDC, RKM
  - ii) Smt. Indrani Saha, Library Assistant, RKM
4. Members (Nominees from Local Society and Alumni Association)
  - i) Sri Gurudas Choudhury, Educationist & Former Vice Principal, RKM
  - ii) Sri Dipak Ranjan Paul, Educationist & Secretary Alumni Association, RKM.
5. Member (Nominee from Student)
  - i. Sri Laxmiram Reang
6. Coordinator: Sri Suman Das, Assistant Professor, R.K. Mahavidyalaya

The Core Committee of the college has been formed with the following members:

1. Chairperson: Dr. Pinaki Pal, Principal i/c, RKM
2. Members:
  - i) Sri Sasanka Ghosh, Assistant Professor, RKM.
  - ii) Dr. Indrajit Ray, Assistant Professor, RKM.
  - iii) Sri Ratnajit Deb, Associate Professor, RKM.
  - iv) Sri Ranjit Biswas, Assistant Professor, RKM
  - v) Smt. Santasri Majumder, Senior Faculty Member, RKM
  - vi) Sri Krishnadas Sinha, Senior Faculty Member, RKM
  - vii) Sri Venkat Raman Tripura, Assistant Professor, RKM

  
05-10-2021

(Dr. Pinaki Pal)

Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)



**Internal Quality Assurance Cell  
RamkrishnaMahavidyalaya  
Kailashahar, Unakoti, Tripura**

---

**NOTICE**

Date: 08/10/2021

A meeting of the Internal Quality Assurance Cell (IQAC) of Ramkrishna Mahavidyalaya will be held on 26/10/2021 at 3 PM in the Principal's chamber.

The agenda of the meeting:

1. Upgradation and Automation of library with e-Granthalay software
2. Academic, Administrative and Quality Audit
3. Feedback collection from concerned stakeholders
4. Staff Empowerment programme
5. Organize seminars/ workshops/ awareness programme/ students' induction programme
6. Utilization of RUSA and Govt. Fund for Infrastructure Augmentation and Maintenance

The members of the IQAC are requested to attend the meeting to deliver their valuable opinion on the issues mentioned above.

Counter-Signed by

(Dr. Pinaki Pal)  
Principal i/c  
Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)

(Sri Suman Das)  
Coordinator, IQAC  
RamkrishnaMahavidyalaya



Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

---

Minutes of the Meeting of IQAC

Date: 26/10/2021

As per the notification dated 08/10/2021 at 3 PM, the Internal Quality Assurance Cell of this college meets with the following agenda in the chamber of the undersigned:

The agenda of the meeting:

1. Upgradation and Automation of library with e-Granthalay software
2. Academic and Administrative Audit
3. Feedback collection from concerned stakeholders
4. Staff Empowerment programme
5. Organize seminars/ workshops/ awareness programme/ students' induction programme
6. Utilization of RUSA and Govt. Fund for Infrastructure Augmentation and Maintenance

The meeting has been presided by the Principal i/c, Dr. Pinaki Pal. The members of the IQAC present:

1. Smt. Soma Dutta
2. Dr. Indrajit Ray
3. Sri Ratnajit Deb
4. Sri Peter P. Debbarma
5. Sri Arupratan Chakraborty
6. Dr. Trisha Chakraborty
7. Dr. Pranab Kumar Deb
8. Sri Lalit Mohan Debbarma
9. Sri Dipak Ranjan Paul
10. Sri Laxmanjoy Reang

The members present arrived at the following conclusions on the agenda mentioned above:

1. Upgradation and Automation of library responsibility given to IQAC and RUSA Coordinator
2. Academic and Administrative Audit will be done by IQAC
3. Feedback collection from concerned stakeholders will be conducted by IQAC
4. Staff Empowerment programme will be organized in due time by IQAC
5. IQAC will request the individual departments to organize seminars workshops awareness programme students' induction programme
6. RUSA and Govt. Fund will be utilized for Infrastructure Augmentation and Maintenance

Counter-Signed by

(Dr. Pinaki Pal)  
Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)

(Sri Suman Das)  
Coordinator, IQAC  
Ramkrishna Mahavidyalaya



**Internal Quality Assurance Cell  
RamkrishnaMahavidyalaya  
Kailashahar, Unakoti, Tripura**

---

**NOTICE**

Date: 10/02/2022

A meeting of the Internal Quality Assurance Cell (IQAC) of Ramkrishna Mahavidyalaya will be held on 16/02/2022 at 4:00 PM in the Principal's chamber.

The agenda of the meeting:

1. Preparation and Submission of SSR for College Accreditation and Assessment (NAAC)
2. Academic and Infrastructure maintenance
3. Carry out normal and routine academic and administrative activities.

The members of the IQAC are requested to attend the meeting to deliver their valuable opinion on the issues mentioned above.

Counter-Signed by

(Dr. Pinaki Pal)

Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)

(Dr. Suman Das)

Coordinator, IQAC

RamkrishnaMahavidyalaya



Internal Quality Assurance Cell  
RamkrishnaMahavidyalaya  
Kailashahar, Unakoti, Tripura

---

Minutes of the Meeting of IQAC

Date: 16/02/2022

As per the notification dated 10/02/2022, the Internal Quality Assurance Cell of this college meets with the following agenda in the chamber of the undersigned:  
The agenda of the meeting:

1. Preparation and Submission of SSR for College Accreditation and Assessment (NAAC)
2. Academic and Infrastructure maintenance
3. Carry out normal and routine academic and administrative activities.

The meeting has been presided by the Principal i/c. Dr. Pinaki Pal. The members of the IQAC present:

1. Smt. Soma Dutta
2. Dr. Indrajit Ray
3. Sri Ratnajit Deb
4. Sri Peter P. Debbarma
5. Sri Arupratan Chakraborty
6. Dr. Trisha Chakraborty
7. Dr. Pranab Kumar Deb
8. Smt. Indrani Saha
9. Sri Dipak Ranjan Paul
10. Sri Laxmanjoy Reang

The members present arrived at the following conclusions on the agenda mentioned above:

1. IQAC will prepare the SSR by taking help from all the individual departments, faculties, cells and various sections of office.
2. RUSA cell and college development sub-committee are requested to complete their assigned work as discussed.
3. Faculties and staffs are requested to organize academic programs and office staffs are also requested to properly maintain the documents for further documentations.

Counter-Signed by

(Dr. Pinaki Pal)  
Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)

(Dr. Suman Das)  
Coordinator, IQAC  
RamkrishnaMahavidyalaya





Internal Quality Assurance Cell  
Ramkrishna Mahavidyalaya  
Kailashahar, Unakoti, Tripura

**Action-Taken Report 2021-22**

Date: 28/09/2022

<b>Plan of Action</b>	<b>Action Taken</b>
Upgradation and Automation of library with e-Granthalay software	Seminars/ workshop/webinars/ online lectures and other related programmes initiated
Academic and Administrative Audit by IQAC in the Departments	Academic and Administrative Audit initiated
Collection of Feedback from concerned Stakeholders	Feedback collection will be conducted by IQAC
Teaching and Non-Teaching Staffs empowerment programme	Empowerment Programme will be conducted by IQAC
Organize seminars workshops awareness programme students' induction programme	Seminars/ workshop/webinars/ online lectures and other related awareness programmes initiated
Introduce online teaching-learning process and mentoring students	Initiative has already taken to continue teaching-learning process through online platform and mentoring too
Utilization of RUSA and Govt. Fund for Academic and Infrastructure Augmentation and Maintenance	RUSA and Govt. fund will be utilized for academic and infrastructure purpose
Preparation and Submission of SSR for College Accreditation and Assessment (NAAC)	SSR preparation and submission process has been initiated

Counter-Signed by

(Dr. Pinaki Pal)  
Principal i/c

Ramkrishna Mahavidyalaya  
Kailashahar, Tripura (U)

(Dr. Suman Das)  
Coordinator, IQAC

RamkrishnaMahavidyalaya